

CITY OF BURLINGTON DEPARTMENT OF PUBLIC WORKS

645 Pine Street, Suite A Post Office Box 849 Burlington, VT 05402-0849 802.863.9094 VOICE 802.863.0466 FAX 802.863.0450 TTY www.burlingtonyt.gov/dpw

Chapin Spencer
DIRECTOR OF PUBLIC WORKS

MEMORANDUM

TO: PUBLIC WORKS COMMISSION FM: CHAPIN SPENCER, DIRECTOR

DATE: APRIL 9, 2015

RE: PUBLIC WORKS COMMISSION MEETING

Enclosed is the following information for the meeting on April 15, 2015 at 6:30 PM at 645 Pine St, Main Conference Room.

- 1. Agenda
- 2. Consent Agenda
- 3. 122 Maple St Driveway Sight Distance
- 4. King St Parking, North Side
- 5. Accessible On-Street Parking Spaces in the Downtown Area
- 6. 10 Year Capital Plan
- 7. Minutes of 3-18-15

Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.



CITY OF BURLINGTON DEPARTMENT OF PUBLIC WORKS

645 Pine Street, Suite A Post Office Box 849 Burlington, VT 05402-0849 802.863.9094 VOICE 802.863.0466 FAX 802.863.0450 TTY www.burlingtonvt.gov/dpw

Chapin Spencer
DIRECTOR OF PUBLIC WORKS

MEMORANDUM

To: Amy Bovee, Clerks Office From: Chapin Spencer, Director

Date: April 9, 2015

Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **April 15, 2015** Time: 6:30 – 9:00 p.m.

Place: 645 Pine Street - Main Conference Room

AGENDA

ITEM

1 Agenda

2 _{10 Min} Public Forum

3 5 Min Consent Agenda

3.10 Carshare Space Removal

3.20 Resident Parking for 99 Cliff St

4 _{10 Min} 122 Maple St Driveway Sight Distances

4.10 Communication, D. Roy

4.20 Discussion

4.30 Decision

Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

5	15 Min	King St Parking, North Side 5.10 Communication, D. Roy 5.20 Discussion 5.30 Decision
6	15 Min	Accessible On-Street Parking Spaces in the Downtown Area 6.10 Communication, D. Roy 6.20 Discussion 6.30 Decision
7	45 Min	10 Year Capital Plan7.10 Oral Communication, C. Spencer & M Keenan7.20 Discussion
8	5 Min	Minutes of 3-18-15
9	10 Min	Director's Report
10	10 Min	Commissioner Communications
11	20 Min	Executive Session
12		Adjournment & Next Meeting Date - May 20, 2015



MEMORANDUM

March 20, 2015

TO: Public Works Commission

FROM: Damian Roy, Engineer Technician

CC: Norman Baldwin, City Engineer

RE: Carshare Space Removal

Background:

Staff received a request from James Stoop of Carshare Vermont requesting the removal of two existing carshare spaces. One of these spaces is located in front of 335 South Union Street with the other space located in front of 179 North Winooski Avenue.

Observations:

Carshare Vermont has indicated that these spaces are no longer utilized by their organization. No other organization comparable to Vermont Carshare operates in Burlington leaving these spaces unused.

Conclusion:

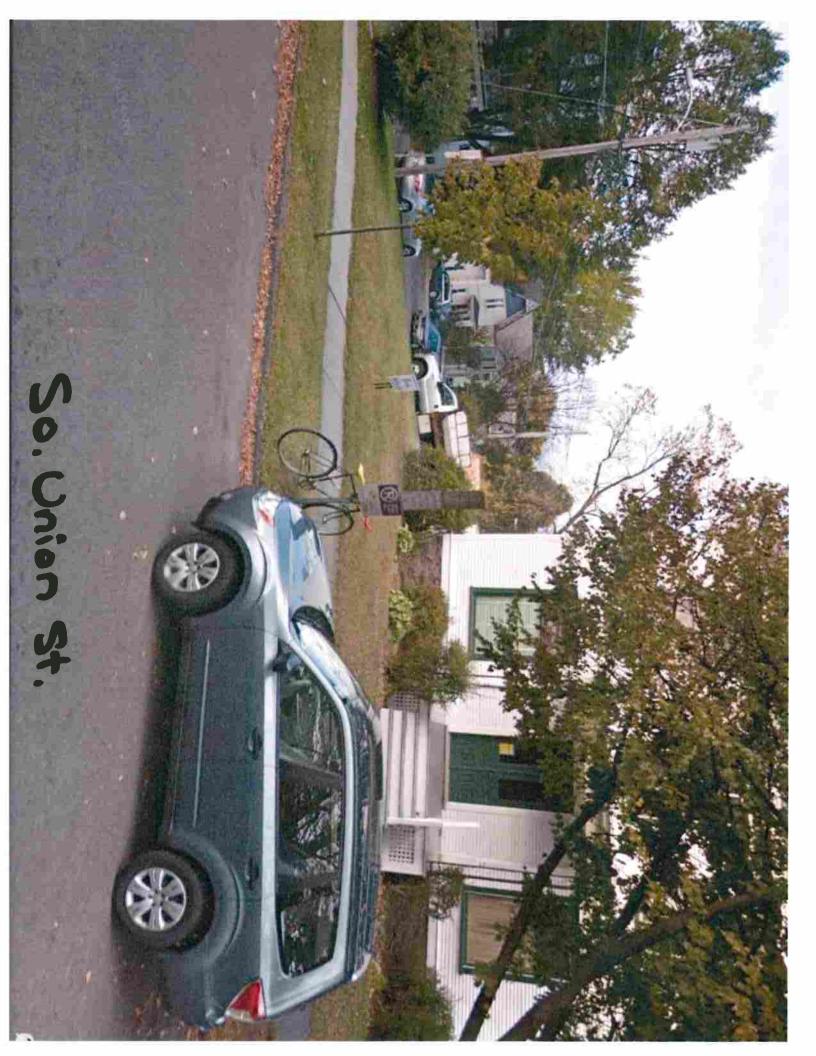
Staff recommends removing the carshare designation for these spaces. The space located on South Union just north of Spruce Street shall be reverted back to Resident Only Parking, and the space located at 179 North Winooski Street shall be reverted back to unrestricted parking.

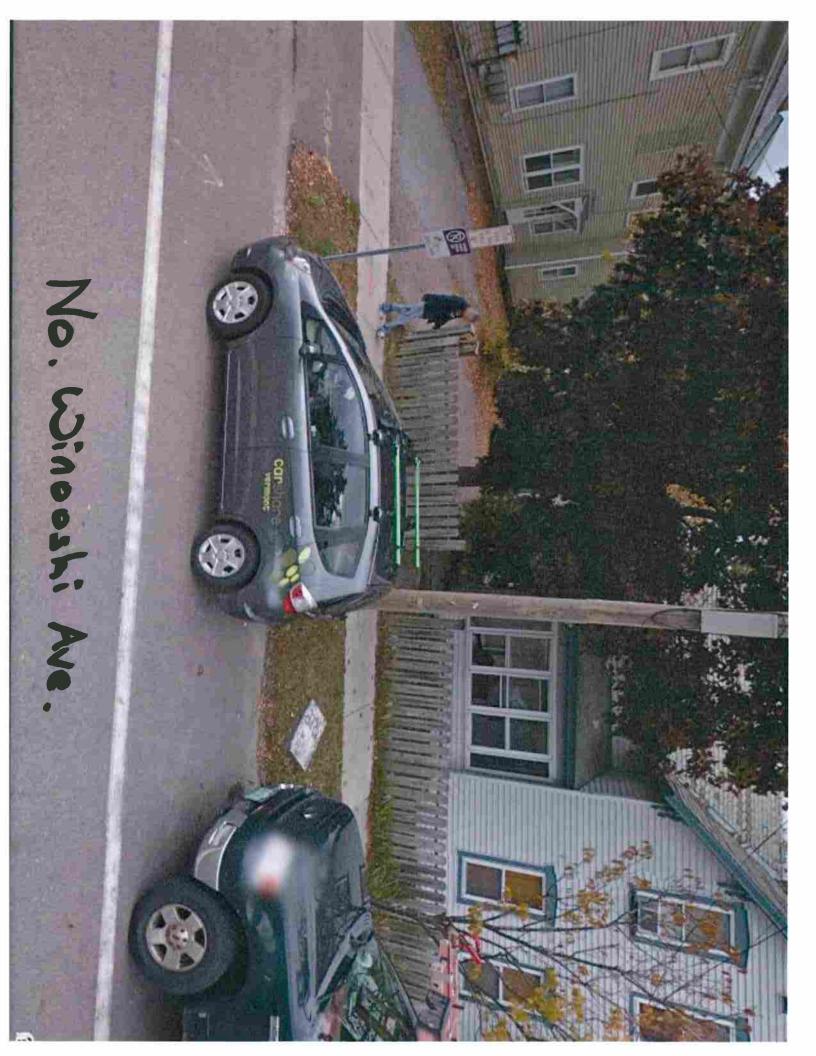
Recommendation:

Staff recommends that the commission adopt:

- The removal of the carshare space @ 179 North Winooski Avenue and reinstatement of that space Unrestricted Parking.
- The removal of the carshare space @ 335 South Union Street and reinstatement of that space to Resident Only Parking Monday through Friday, 6 A.M. to 6 P.M.

NB 3/05/15





Damian Roy

From:

James Stoops <james@carsharevt.org>

Sent:

Friday, March 20, 2015 11:07 AM

To:

Damian Roy

Subject:

Removal of Car Share Spaces

Hi Damian,

The two spaces that we want to get the ball rolling on removal of the car share restriction are the space at Spruce and South Union and the space on N. Winooski Ave. (I believe it's right out front of 171 N. WInooski).

Let me know what I need to do for this, how I can help the process and what the timeline might look like.

Thanks very much and I look forward to working with you!

James

James Stoops Operations Manager CarShare Vermont www.carsharevt.org 802-861-2340



MEMORANDUM

April 6, 2015

TO: Public Works Commission

FROM: Damian Roy, Engineer Technician

CC: Norman Baldwin, City Engineer

RE: Summit Ridge Resident Parking for 99 Cliff Street

Background:

The Cliff Street Sidewalk Improvements Project has finished its design stage and is currently in the bid phase. The Department of Public Works has been tasked with helping the residents of Cliff Street resolve their parking needs affected by the Sidewalk Project. Previously in the November 2014 Commission, 5 households on Cliff Street between Summit Ridge and Summit Street were granted Resident Only parking rights on Summit Ridge to alleviate the loss of on-street parking caused by the Cliff Street Sidewalk project. One household on Cliff Street was not included in the granting of Resident Only parking and will lose their on-street parking during the sidewalk construction set to begin May of 2015 and finish in August of 2015. This household is located at 99 Cliff Street.

Observations:

At the onset of construction, the residents of 99 Cliff Street will be unable to park their cars on Cliff Street. The residence has no other parking options available and will need a place to park until construction is completed. When the Cliff Street Sidewalk Project is complete, the residents will be able to park in the three spaces provided on lower Cliff Street in the design.

Conclusion:

The during construction parking needs of 99 Cliff Street were not considered during staff's previous communication for granting Resident Parking to the other Cliff Street households. Staff would like to correct this oversight by granting temporary Resident Only parking rights on Summit Ridge to the residents of 99 Cliff Street to begin in May and remain in effect through August 2015.

NB 4/6/15

Recommendation:

Staff recommends that the commission adopt:

• Granting the residents of 99 Cliff Street temporary Resident Parking permits for Summit Ridge from May 1st 2015 to August 31st 2015.



MEMORANDUM

April 2, 2015

TO: Public Works Commission

FROM: Damian Roy, Engineer Technician

CC: Norman Baldwin, City Engineer

RE: 122 Maple Street Driveway Sight Distances

Background:

In October of 2012 DPW staff received a request from Louella Bryant of 122 Maple Street regarding difficulty exiting her driveway onto Maple Street due to inadequate sight distances caused by vehicles parked too close to the driveway. The driveway at 122 Maple Street serves approximately 15-20 parking spaces along with a 34-unit condominium that was recently constructed. In March 2013 staff conducted a count of vehicles leaving the driveway to determine if the exiting vehicle threshold was met as set by the Guideline for Prohibiting Parking Around Heavily Used Residential and Commercial Driveways, this was done prior to the completion of the 34-unit condominium. This request was presented to the March 2013 Public Works Commission showing that vehicles exiting the driveway did not meet the guidelines' threshold. The Commission then asked staff to conduct another count after construction was complete and the condominium was occupied.

Observations:

Maple Street is a collector roadway that runs east to west from Battery Street to South Prospect Street. 122 Maple Street is located in a residential section between Pine Street and Saint Paul Street. There are currently no parking restrictions around the driveway. The Guideline for Prohibiting Parking Around Heavily Used Residential and Commercial Driveways states that for a collector roadway there must be 40 or more vehicles exiting the driveway during the peak hour. On March 31st 2015 from 7:00am to 10:00am staff observed vehicles exiting the driveway at 122 Maple Street. The total vehicles exiting the driveway within this timeframe was 18. This yields an average of 6 vehicles per hour, well below the design threshold.

NB 4/3/15

Conclusion:

With construction of the 34-unit condominium completed in 2013, it is reasonable to assume that the condominium's capacity is at its average levels. There are no other observable factors which may indicate an increase in vehicles using the driveway at 122 Maple Street. Based on the exiting vehicle volumes staff observed on March 31st and comparing those volumes to the 40 vehicle per peak hour minimum set by The Guideline for Prohibiting Parking Around Heavily Used Residential and Commercial Driveways, staff can not recommend installing any on-parking restrictions around the driveway at 122 Maple Street.

Recommendation:

Staff recommends that the commission adopt:

• The denial of installing any on-street parking restrictions adjacent to the driveway at 122 Maple Street.

City of Burlington Department of Public Works

Guideline for Prohibiting Parking Around Heavily Used Residential and Commercial Driveways

Table of Contents

Lis	st of Figures	. 1		
	Introduction			
_,	1.1. Use of Guideline			
2.	Prohibiting Parking			
	2.1. Arterial roadways			
	2.1.1. Prohibiting Parking			
	2.2. Collector roadways	. 3		
	2.2.1. Prohibiting Parking			
3.	Exceptions			
	3.1. Downtown Corridor			

List of Figures

Figure 1:	Prohibiting parking on arterial roadways	3
Figure 2:	Prohibiting parking on Collector roadways	. 3
Figure 3:	The Downtown Corridor.	4

1.0 Introduction

1.1 Use of Guideline

The Purpose of this guideline is to ensure that driveways are treated consistently throughout the city of Burlington, by providing guidance on prohibiting of on street parking.

It must be recognized that not all situations can be adequately addressed in this guideline; therefore engineering judgment must be used at all times.

Before any parking is prohibited on any street, the engineer must review the plan of the proposed prohibition to ensure that it conforms to this guideline. Parking prohibitions shall only go into affect after they are passed by the Department of Public Works Commission.

2.0 Prohibiting Parking

2.1 Arterial Roadways

Arterial Roadways are moderate to high-capacity roadway that is immediately below a highway's level of service. They are main entry and exits to the city and have many intersections with collector and local roads. Vehicles travel faster on arterial roadways than on collector and local roads. Some examples of arterial roadways in the city of Burlington are Main St, Pine St and North Ave.

2.1.1 Prohibiting Parking

For all driveways on arterial roadways serving 20 or more vehicles during the peak hour, prohibit parking for 50 Feet on each side of the driveway.

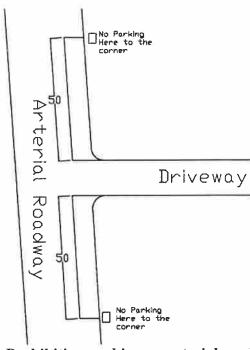


Figure 1: Prohibiting parking on arterial roadways

2.2 Collector Roadways

Collector roadways are low to moderate-capacity roadways which are below highways and arterial roadways in level of service. Collector roadways usually bring traffic from local roadways to arterial roadways. Some examples of collector roadways in the city of Burlington are Maple St, Loomis St and Ethan Allen Pkwy.

2.2.1 Prohibiting Parking

For all driveways on collector roadways serving 40 or more vehicles during the peak hour, prohibit parking for 20 Feet on each side of the driveway.

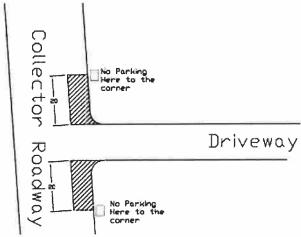


Figure 2: Prohibiting parking on Collector roadways

3.0 Exceptions

3.1 Downtown Corridor

This guideline includes all of the city of Burlington but the downtown corridor. This Section includes the interior of Pearl St, South Winooski Ave, Main St to Battery St. See the Figure Below.



Figure 3: The Downtown Corridor

The Parking guidelines described would be applied in all areas of the city except the downtown core described above. The streets bounding this area of exception will be included in these guidelines.

122 Kmg St Vehicle Exits 7,000M Start 7:04-1 9:34-1 7:36-1 9:42-1 7:38-1 End @ 10:00 mm 7:40 - 1 7:48-1 7:56-1 8:05-1 8:12-1 8:28-1 8:29-1 8:37-1 8:61 -1 9.103.1 9:17-1 9:20-1 9:28-1

3/31/15 Tuesday



MEMORANDUM

March 20, 2013

TO: Public Works Commission

FROM: Joel Fleming

RE: 122 Maple Street parking request

Background:

Staff received a request to remove parking around the driveway to 122 Maple Street. Currently there is a 34 unit condominium complex going up on St Paul Street that has plans of sharing the driveway. Currently there are no parking restrictions around the driveway of 122 Maple Street. Maple Street is an arterial roadway that runs east-west from Battery Street to South Prospect Street. 122 Maple Street is located between Pine Street and St Paul Street.

Observations:

Staff counted approximately 15-20 parking spaces that used the driveway to 122 Maple Street prior to the construction. Once completed, the plans have a total of 47 parking spaces, approximately 30 more parking spaces exiting out of this driveway and onto Maple Street.

The Guideline to Prohibiting Parking around Residential and Commercial Driveways states that for an arterial roadway there must be 20 or more vehicles exiting the driveway during the peak hour. Using the Institute of Traffic Engineer's Trip Generation manual, 8th addition, to estimate the number of trips in and out of the driveway during the PM peak hour gives you approximately 22 trips in the peak hour. There are approximately 19 trips during the AM peak hour using the ITE trip generation manual. We will only look at the AM peak because most vehicles are entering the driveway during the PM peak hour. The 19 trips in the AM peak hour is right on the cusp to meeting the guideline.

Conclusions:

After construction is completed it is hard to say with certainty that there will be enough traffic exiting the driveway of 122 Maple Street for it to meet the City's Guideline to Prohibiting

Parking around Residential and Commercial Driveways. A traffic count should be done once the building has been fully occupied to find out if it does indeed meet the guideline.

Recommendations:

Staff recommends that the commission does not adopt a parking prohibition around the driveway because the current estimations of traffic are on the cusp of meet the City's guideline. Staff recommends that a traffic count is done once building is complete and occupied.

Request # 734



CITY OF BURLINGTON - DEPARTMENT OF PUBLIC WORKS

SERVICE REQUEST

Name and

Name: Louella Bryant

Request Date: 02/08/2013 2:04 PM

Address

Address: 122 Maple St Phone Number: 989-0123

Email Address: gatheryerosebuds@gmail.com

Request

Location: 122 Maple St

Request Description: See attached Letter requesting No parking signs infront of this

address - customer is worried that exiting the driveway it is impossible to see

oncoming cars.

Assign History

Date

Assigned To

Description

2/8/2013 2:04:48 PM

Joel Fleming

Request Assigned

Work History

Customer Service

Status: New

Request created by: Valerie Ducharme

Print Date: 2/8/2013 2:12:47 PM

Old Sawmill Condo Association * 122 Maple Street, #5 * Burlington, VT 05401 Mailing address: L. Bryant * 925 Quaker St. * Lincoln, VT 05443-9813 gatheryerosebuds@gmail.com (802) 989-0123

February 4, 2013

Department of Public Works 645 Pine Street, Suite A Burlington VT 05401 Attention: Customer Service



Dear Public Works Department

On October 26, 2012, I wrote you with concerns about the narrow driveway at 122 Maple Street, which accesses a parking area used by residents of eleven condos (122 Maple Street, 124 Maple Street, and 116 Maple Street). As of this date, I have not received a response to that letter. Until recently, offices at 183 St. Paul Street as well as trucks accessing a storage unit behind the 122 Maple Street building also used the driveway and parking areas. Currently construction is underway on St. Paul Street, and large vehicles use the Maple Street driveway because of a city restriction against construction vehicles on St. Paul Street. Our eleven condos have endured noise, relocation of our dumpster, and the presence of a rather odiferous port-o-potty.

Our concern, however, is exiting the driveway onto Maple Street. With cars (and many times trucks) parked on Maple Street close to both sides of the driveway, it's almost impossible to see oncoming vehicles, and several times there have been near accidents. We request that parking on Maple Street be restricted fifteen feet on each side of the driveway so that we can better see cars coming up and down the road. The restriction will be especially important because Chase developers are in the process of erecting a 34-condo building, each of which will use our driveway for parking, making a total of 45 condos entering from and exiting onto Maple Street.

Because Maple Street has a high volume of traffic during peak hours, for safety reasons we request that "no parking" signs be placed a distance of fifteen feet on each side of the driveway. Thanks, and we look forward to hearing from you soon.

Louella Borent 122 maple St.

122 Me ple ST #5

Melisableuson
122 Maple ST # 5

122 Maple # 4

Yours truly

Mengle St. 24

Mengle Beaudry

Reso flog

Resonan Fourta

122 Marke St. #1

Grand Rubet

116 Maple St #2 Evan Pemberton

Photos exiting driveway at 122 Maple Street, Burlington



Looking west toward Pine Street.



Looking east toward St. Paul Street



Oncoming traffic heading west on Maple Street



Request # 275

CITY OF BURLINGTON - DEPARTMENT OF PUBLIC WORKS

SERVICE REQUEST

Name and

Name: Louella Bryant

Request Date: 10/30/2012 2:04

PM

Address

Address:

Phone Number: 802-989-0123 or 453-6851

Email Address:

gatheryerosebuds@gmail.com

Request

Location: 122 Maple St

Request Description: Customer would like to make Maple St one way beginning at

St Paul or restrict parking on both sides of the driveway- See attached letter

Assign History

Date

Assigned To

Description

10/30/2012 2:04:17 PM

Joel Fleming

Request Assigned

Work History

Customer Service

Status: New

Request created by: Valerie Ducharme

Print Date: 10/30/2012 2:04:18 PM

Louella Bryant

122 Maple Street, #5 925 Quaker Street (802) 453-6851 (home) gatheryerosebuds@gmail.com

Burlington, VT 05401 Lincoln, VT 05443-9813 (802) 989-0123 (mobile) http://louellabryant.com

October 26, 2012

Department of Public Works PO Box 849 Burlington, VT 05402-0849

Dear Commissioners

I own a condo at 122 Maple Street, which has a parking lot behind it accessed by a narrow driveway. The driveway and parking areas are used by residents of the four other condos in my building as well as condo associations in buildings on both sides of me, a total of cars for eleven condos. Offices at 183 St. Paul Street as well as trucks accessing a storage unit behind my building also use our driveway and parking areas.

My understanding is that Chase Developers are planning to build a 34-unit condo building on St. Paul Street and use our driveway to access the parking garage. Right now exiting the driveway is dangerous because it's impossible to see cars going east or west on Maple Street due to cars parked right next to our access. With more cars using the driveway, I see the potential for accidents. This is a very busy area because of traffic turning down Maple from Pine Street to get to Battery Street.

I suggest either (a) making Maple Street one way (probably going west toward the lake) beginning at St. Paul Street (King Street could be one way going east to balance the flow of traffic), and/or (b) restricting parking within 20 feet on both sides of our driveway. That would allow drivers to better see oncoming traffic both ways.

Please let me know what I need to do to try to get these changes implemented. My mailing address is Lincoln, as listed above, but my office and part-time residence is at the Maple Street condo. Thanks for your attention to this matter.

Sincerely

Louella Bryant

RECEIVED

BURLINGTON PUBLIC WORKS



MEMORANDUM

April 6, 2015

TO:

Public Works Commission

FROM:

Damian Roy, DPW Engineering Technician

CC:

Norman Baldwin, City Engineer

RE:

King Street North Side Parking

Background:

In October 2014, Staff presented a request to the Public Works Commission initiated by Michael Monte on behalf of the Champlain Housing Trust (CHT) and the King Street Youth Center (KYC) in regards to the future parking needs of businesses and residents on the section of King Street between Pine Street and Saint Paul Street. At that time the Commission motioned to install three 15-minute parking spaces in front of the KYC to facilitate loading/unloading operations at that location. Mr. Monte also expressed concern over the current parking regulations for the north side of King Street due to the upcoming Champlain College Housing project. In his initial request, Mr. Monte indicated that the CHT requires one additional 15minute space on the north side of King Street to be used by their customers and further suggests that removing the existing unrestricted parking on the entire north side of King Street in favor of metered parking would facilitate turn-over and help nearby businesses. The Commission at that time decided to postpone their decision for parking on the north side of King Street so that staff may give further consideration for the future parking needs on that side and to give the Youth Center time to determine if their needs for the 15-minute parking spaces in front of their building will be full time or only within business hours. The Commission then adopted staff's recommendation for installing the three unmetered 15-minute parking spaces on the south side in the interim.

Observations:

King Street between Pine Street and Saint Paul Street is a mix of residential and commercial use. Parking on the north and south sides are both heavily utilized. The north side of King Street is currently unrestricted parking with the exception of one 15-minute parking space. This space is used as a loading/unloading space serving the CHT. The CHT has

NB 4/4/15

expressed a need for an additional 15-minute parking space in front of their building. The south side of King Street is Resident Only Parking with the exception of the three recently installed unmetered 15-minute Parking Spaces in front of the KYC; these are in effect 24 hours a day, 7 days a week. KYC has indicated to staff that their needs for these spaces are typically from 7:00am to 10:00pm every day. It is of staff's opinion that opening up these three spaces for other parking for the balance of this time would likely result in parking violations and problems for the Youth Center. The upcoming Champlain College Housing project will displace forty 10-hour metered parking spaces serving the surrounding businesses. In an effort to lessen the negative impact this may have on nearby businesses staff has considered Mr. Monte's proposal to remove the unrestricted parking on the north side of King Street and installing seven 3-hour metered parking spaces. This will help facilitate greater turn-over which will increase customer accessibility to nearby businesses.

Conclusion:

Staff has concluded that the north side of King Street is underutilized as unrestricted parking and should be converted to 3-hour metered parking with two metered15-minute parking spaces effective 8:00am to 6:00pm Monday through Saturday with the balance of that time as unrestricted parking. This will ensure vehicle turn-over in the area thus improving access to nearby businesses and create additional night time parking for nearby residents. See the attached drawings to help visualize these changes.

Recommendation:

Staff recommends that the commission adopt:

- Installing 3-Hour Metered Parking 8:00am to 6:00pm Monday through Saturday along the entire north side of King Street between Pine Street and Saint Paul Street with the exception of two spaces reserved for metered 15-minute parking.
- Installing a meter to the existing unmetered 15-minute parking space on the north side of King Street in front of the Champlain Housing Trust, effective 8:00am to 6:00pm Monday through Saturday.
- Installing one additional metered 15-minute parking space 8:00am to 6:00pm Monday through Saturday adjacent to the other 15-minute parking space.
- The three signed 15-minute parking spaces on the south side of King Street in front of the King Street Youth Center to remain restricted at all times.







Dear King Street Residents,

The Burlington Department of Public Works would like to inform you on possible changes to the current parking on the north side of King St. between Pine St. and St. Paul. We are currently proposing to install one additional metered 15-Minute Parking spot in front of the Champlain Housing Trust building and to install a meter on the existing adjacent 15-minute parking space. These spaces will be 15minute parking 8:00am to 6:00pm Monday through Friday. We are also proposing to make the north side of the street 3-Hour Metered Parking from 8:00am to 6:00pm Monday through Friday. Both the 15-minute spaces and the 3-hour spaces will be unrestricted parking at all other times. This will help create vehicle turn -over and provide more overnight parking for residents. If the Commission passes this parking amendment then we will have the same number of Resident Only Parking, seven 3-Hour Parking spaces and five 15-Minute Parking spaces that will help the King Street Youth Center and the Champlain Housing Trust. We are meeting with the Public Works Commission at 6:30pm on Wednesday April 15th in the main conference room at 645 Pine Street to recommend these amendments. We encourage your participation in this process.

Thank you!

Damian Roy, Engineering Technician Burlington Public Works Department 645 Pine St. Burlington VT 05401

Desk: 802.865.5832

Cell: 802.563.5353

Email: droy@burlingtonvt.gov

Web: www.burlingtonvt.gov/dpw

Damian Roy

From:

Damian Roy

Sent:

Friday, March 27, 2015 11:41 AM

To: Cc: 'Michael Monte' Norm Baldwin

Subject:

RE: King Street Parking

Good Morning Michael,

Interestingly I met with Norm on Wednesday to talk about your request. Part of our discussion was whether CHT's needs were met or not with the recent changes to parking on that block. Thank you for answering this question.

We feel an additional 15-minute metered parking space on the north side of King Street is a reasonable solution to CHT's needs and I will be writing our recommendation supporting this along with our continued recommendation for 3-hour metered parking spaces on the north side. I will be presenting these recommendations to the April Commission, set to meet on April 15th.

Any questions or further input please let me know.

Damian Roy, Engineering Technician Burlington Public Works Department 645 Pine St. Burlington VT 05401

Desk: 802.865.5832 Cell: 802.598.8356

Email: droy@burlingtonvt.gov
Web: www.burlingtonvt.gov/dpw

From: Michael Monte [mailto:MMonte@champlainhousingtrust.org]

Sent: Thursday, March 26, 2015 2:10 PM

To: Norm Baldwin; Damian Roy **Cc:** Chapin Spencer; Brian Lowe **Subject:** RE: King Street Parking

Good Afternoon:

So I sent this note in early January hoping for an update on Parking on King Street. It was cold than. But now its warming up.

The situation on this street will change soon with the construction of Champlain College housing and the loss of those meters, both for us and all of the other enterprises (King Street Youth Center, Planned Parenthood and others) in this area.

There really needs to be a change on the street. I would like to reiterate our request. We initially made this request, remarkably, in 2009.

The creation of short term meters to allow additional turnover on the north side of the street to include a 15 minute meter; or

An additional 15 minute loading space in front of 88 King Street.

This request is not for any of our employees. ALL of our employees are parked or use alternatives.

It's for our customers. Hundreds of people come to our front desk every month seeking housing, counseling or homeownership.

Please let me know what might happen next.

Michael Monte Chief Operating and Financial Officer Champlain Housing Trust

802.861.7300 Direct Line 802.578.9735 Cell 802.862.6244 Main Line 802.864.0734 Fax

88 King Street Burlington, Vermont 05401

Web / Facebook / Twitter

DISCLAIMER:

The information contained in this transmission may contain privileged and confidential information. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

From: Michael Monte

Sent: Tuesday, January 27, 2015 3:55 PM

To: 'Norm Baldwin'; 'Damian Roy'

Cc: 'Chapin Spencer'

Subject: RE: King Street Parking

Good Afternoon:

I know it's a busy day, but is there any progress on this?

Michael Monte Chief Operating and Financial Officer Champlain Housing Trust

802.861.7300 Direct Line 802.578.9735 Cell 802.862.6244 Main Line 802.864.0734 Fax

88 King Street Burlington, Vermont 05401

Web / Facebook / Twitter

DISCLAIMER:

The information contained in this transmission may contain privileged and confidential information. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

From: Michael Monte

Sent: Wednesday, October 22, 2014 9:43 PM

To: 'Norm Baldwin'; Damian Roy

Cc: Chapin Spencer

Subject: RE: King Street Parking

Thanks. Will do. The notion of meters during the day and residents at night may be a useful model for other parts of the city...

Michael Monte Chief Operating and Financial Officer Champlain Housing Trust

802.861.7300 Direct Line 802.578.9735 Cell 802.862.6244 Main Line 802.864.0734 Fax

88 King Street Burlington, Vermont 05401

Web / Facebook / Twitter

DISCLAIMER:

The information contained in this transmission may contain privileged and confidential information. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

From: Norm Baldwin [mailto:nbaldwin@burlingtonvt.gov]

Sent: Wednesday, October 22, 2014 9:25 PM

To: Damian Roy

Cc: Michael Monte; Chapin Spencer Subject: Re: King Street Parking

Mike,

There were residents who would like to see the parking spaces on the north side of the street to serve the dual purpose of meters during the day and residential parking at night. The Commission sought to move ahead with addressing the needs of the king street youth center at the last meeting and held off the balances of changes until our next meeting.

We need to follow up with John King and the attorney's office to determine if this proposal of meters during the day and residential parking only at night is something they can support.

We are interested in hearing your thoughts and the residents on the street. Spread the word. Thank you for your help.

Norman J. Baldwin, P.E. City Engineer Assistant Director of Public Works 645 Pine Street Burlington, Vermont 05401

P 802.865.5826 Email nbaldwin@burlingtonvt.gov

On Oct 22, 2014, at 9:59 AM, Damian Roy droy@burlingtonvt.gov wrote:

Good morning Michael,

Our next step is to gather more public feedback on the issue of parking on the north side of King Street. I will be distributing another flyer to the block today that I hope will quantify public opinion regarding this.

Best, Damian

Damian Roy, Engineering Technician Burlington Public Works Department 645 Pine St. Burlington VT 05401

Desk: 802.865.5832 Cell: 802.563.5353

Email: droy@burlingtonvt.gov
Web: www.burlingtonvt.gov/dpw

From: Michael Monte [mailto:MMonte@champlainhousingtrust.org]

Sent: Tuesday, October 21, 2014 9:33 AM

To: Damian Roy

Cc: Norm Baldwin; Chapin Spencer **Subject:** RE: King Street Parking

Good Morning:

Is there a next step and follow up to the Commission meeting that discussed parking on King Street?

Michael Monte Chief Operating and Financial Officer Champlain Housing Trust

802.861.7300 Direct Line 802.578.9735 Cell 802.862.6244 Main Line 802.864.0734 Fax

88 King Street Burlington, Vermont 05401

Web / Facebook / Twitter

DISCLAIMER:

The information contained in this transmission may contain privileged and confidential information. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

From: Damian Roy [mailto:droy@burlingtonvt.gov]

Sent: Thursday, October 09, 2014 4:10 PM

To: 'ibossange@mvfairpoint.net'; Michael Monte

Cc: Norm Baldwin; Chapin Spencer

Subject: King Street Parking

Hello John, Michael,

I've attached a link to our Commission Packet containing King Street Parking for your review. This packet will be on the October Public Works Commission Agenda which meets 6:30pm Wednesday, October 15th at 645 Pine Street.

Regards, Damian

Damian Roy, Engineering Technician Burlington Public Works Department 645 Pine St. Burlington VT 05401

Desk: 802.865.5832 Cell: 802.563.5353

Email: droy@burlingtonvt.gov Web: www.burlingtonvt.gov/dpw



CITY OF BURLINGTON

SERVICE REQUEST

Name and Address

Name: Michael Monte

Due Date: 9/22/2014

Request Date: 08/21/2013 9:40 AM

Address: 88 King Street

Phone Number: 861.7300

Email Address: MMonte@champlainhousingtrust.org

Request

Location: 87 King St

Request Description: Per email from Michael: I was hoping to speak to someone about parking on the north side of King Street. Specifically, I was hoping to request additional 15 minutes spaces, but also to suggest a re-thinking of the north side of the street pending the opening of the new hotel on that block. Currently, that side of the street is open for parking by anyone.

Assign History

Description **Assigned To** Damian Roy Colin Brett 9/22/2014 2:31:42 PM 5/19/2014 8:41:33 AM Date

Request Assigned

Joel Fleming

8/21/2013 9:40:39 AM

3/30/2015 12:37 PM

RFS Work History

Date	Staff Person	Description
03/27/2015	Damian Roy	Reopening this request as Mr. Monte has indicated a need for an additional 15-minute space on the North side. Also staff will continue it's recommendation of installing 3-hour metered parking for the entire north side of this block (excluding the 2 15-minute spaces for CHT) (Entered on 3/27/2015 1:33:30 PM by Damian Roy)
03/27/2015	Damian Roy	Request Status Changed from Closed to New (Entered on 3/27/2015 1:28:43 PM by Damian Roy)
03/17/2015	Valerie Ducharme	Complete (Entered on 3/17/2015 8:00:32 AM by Valerie Ducharme)
03/16/2015	Damian Roy	Request Status Changed from Spring List to Work Completed (Entered on 3/16/2015 1:28:53 PM by Damian Roy)
03/16/2015	Damian Roy	The 15-minute spaces have been installed in front of the Youth Center. Mr. Monte has not requested any additional changes to parking on the north side of King Street at this time. Closing RFS. (Entered on 3/16/2015 1:28:48 PM by Damian Roy)
11/06/2014	Damian Roy	October Commission approved the addition of three 15-minute parking spaces in front of the Youth Center. Documents have been given to Danny and new signs will be installed once the King Street Youth Center construction is completed. The issue of metering the north side of King street on that block is shelved and to be reevaluated under the downtown parking meter study. (Entered on 11/6/2014 3:51:02 PM by Damian Roy)
10/08/2014	Damian Roy	Memo to the Commission written and submitted. Existing and Proposed drawings done and submitted. Flyers to the residents on King St. have been distributed. Staff also received a call from an Ashley of 105 King St. expressing her concern for herself, her roommate, and her neighbor who work locally and tend to leave their cars parked for long durations. When asked whether she and they could park on the Resident Only spaces she sited cases where her neighbor's car has been vandalized when parking in the Resident Only parking spaces in front of 101 King St. Staff suggested she all those she represents attend Wednesday's Commission Meeting.
09/19/2014	Colin Brett	diagrams and associated memos are in the traffic requests photos, this should go before the October commission. (Entered on 9/19/2014 3:10:57 PM by Colin Brett)

3/30/2015 12:37 PM

ζ	,	כ	
ĺ	1	٦	
(}	4	

09/19/2014	Colin Brett	1 appreciate. But the Hotel/TD Bank project behind us will soon be installing a gate, which places pressure for more on street parking. In the short term, one or two more 15 minute spaces would be very useful for customers of CHT, and the businesses on St. Paul Street, and the trucks that serve the multi-family rental and condo apartments on the street. When the hotel is fully operating, and King Street Youth Center is in full swing, than parking pressure will be even tighter. (All hell is gonna break loose when Champlain College builds). It would seem that the street really needs very short term meters (15 minutes and 2 hours). Right now, one side (the south side) is resident p (Entered on 9/19/2014 10:48:57 AM by Colin Brett.)
09/15/2014	09/15/2014 Colin Brett	l spoke with John Bossange on 9/10/14 discussing this request. (Entered on 9/15/2014 3:23:52 PM by Colin Brett)
09/15/2014	09/15/2014 Colin Brett	I am preparing the memo and related documents for this request, it should go to the October commission. (Entered on 9/15/2014 3:22:38 PM by Colin Brett)
12/09/2013 Joel	Joel Fleming	Building will be under construction through the winter. These changes will not go into effect until after construction. Take a look at it next summer to see where they are in construction. (Entered on 12/9/2013 9:25.41 AM by Joel Fleming)

Customer Service

Status: Closed Request created by: Nicole Losch

Print Date: 3/30/2015 12:37:20 PM

3/30/2015 12:37 PM



MEMORANDUM

April 6, 2015

TO: Public Works Commission

FROM: Damian Roy, DPW Engineer Technician

CC: Norman Baldwin, City Engineer

RE: Accessibility Spaces in the Downtown Area

Background:

In February's Public Works Commission meeting, Staff presented three accessible spaces specified by Ms. Elaine Katz to be inadequate for serving the disabled community. At that time, the Commission accepted staff's recommendations for one of the spaces and directed staff to contact and present the two remaining spaces and their proposed redesign to the Accessibility Committee to elicit their participation and input. Staff met with the Accessibility Committee on March 17th to present their proposed redesigns for these two spaces while presenting the approved redesign for the one. The Committee was grateful to be presented with this effort to make accessible spaces in the downtown area more useable for the disabled population. They expressed some concern over Staff's proposed redesign for the accessible space located at the corner of College Street and South Union Street in front of the YMCA as it initially appeared as though relocating the existing space nearby on College Street to this location would hinder the loading/unloading needs of the YMCA. Staff explained that the loading/unloading zone on the north side of College Street would be offset west twenty feet to allow installing the accessible space at the corner without reducing the loading/unloading zone. After this clarity was provided the Committee approved of this redesign. Having now vetted these redesigns to the Accessibility Committee, staff will again present these remaining two spaces to the Commission in an effort to provide the Commission examples of staff's evaluation process for review. These spaces are located at:

- 1. On College St. at the south west corner of College St. and South Winooski Ave.
- 2. On College St. at the north east corner of College St. and South Union St.

NB 1/0/15

Ms. Katz's initial request went beyond these initial three spaces to encompass the entire downtown district. Staff is in the process of surveying and redesigning the balance of accessible spaces in the downtown district by utilizing collaborative efforts with the Accessibility Committee and with using the Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG). With the Accessibility Committee's input, and the Public Works Commission's approval, Staff will apply these redesigns to these three accessible spaces and begin evaluating other accessible spaces in the downtown district to match these redesigns.

Observations:

Staff has surveyed and drafted these two specified locations; please refer to the attached drawings for clarity as each space is addressed.

- 1. On College St. at the south west corner of College St. and South Winooski Ave. The accessible space at this location is not accessible to a wheelchair user. It is located on the south side of College Street facing the east and it is the last space nearest the corner ramp on that side. However because it is facing east the rear of the vehicle is blocked by a metered space behind it preventing the use of a rear exiting Accessible Van ramp. The area adjacent to the curb at that location contains a tree surrounded by a planter bed and a bike rack, these ROW features obstruct a disabled person from using a side exiting Accessible Van ramp. Due to these obstructions to the side and rear of this space Staff recommends relocating the accessible space to the west corner of College Street and Center Street on College Street. At this location a parked vehicle will be facing west allowing a rear-exiting Accessible Van to have direct access to the accessible ramp at the corner, and a side-exiting Accessible Van to have unobstructed space on the sidewalk to deploy its ramp. Relocation to this space will necessitate installing a truncated dome at the ramp. This relocation represents a zero net loss of metered spaces for the City as the old accessible space will be replaced with a metered space.
- 2. On College St. at the north east corner of College St. and South Union St. This space is poorly located uphill on a significant grade and is facing the wrong way to the nearest accessible ramp resulting in insufficient space to deploy a rear-exiting Accessible Van ramp if the metered space behind it is occupied. It is adjacent to a green belt which also has a steep grade to the sidewalk in addition to an old Carriage Stop making it impossible for a side-exiting Accessible Van ramp to deploy. In either scenario, the disabled person would have to enter into the travel lane to proceed downgrade to the nearest accessible ramp. On returning, the disabled person would have to again enter the travel lane while advancing up grade to their vehicle.

Staff has surveyed the surrounding area for a suitable space to relocate this accessible parking space and after having acquired input from the Accessible Committee has identified the best location for relocation to be on College Street on the north west corner of the College Street and South Union Street intersection facing west. This location is within a designated loading zone in front of the YMCA which will be shifted west to allow space for the accessible space while maintaining its current length of loading zone. This space is nearest the accessible ramp at the corner to allow easy deployment of a rear-exiting Accessible Van ramp. There is a tree and a light pole adjacent to the space which may inhibit using a side-exiting Accessible Van ramp.

Staff has spoken with Parks and Recreation regarding the possibility of removing the tree to allow side ramp access, they are currently under the initiative to be adding trees within the city's ROW however they indicate that they would support such a decision if all other options were exhausted. Staff recommends this location on College Street regardless of the trees proximity. If this proves to be a hindrance to vans with side-exiting ramps, then its removal will be considered at that time. This relocation will require the removal of one metered space at the far end of the loading zone representing a net loss of zero metered spaces for the city as the existing accessible space on the north east corner of College Street and South Union Street will become a metered space once relocated.

At locations #1 and #2, adjacent business were contacted by Staff in regards to these proposed changes. At location #1 there was unanimous support to relocating the accessible space to corner of College Street and Center Street. At location #2 Staff met with Phil Baker, Facilities Director for the YMCA, who was supportive of relocating the existing accessible space to the corner front of the YMCA on College Street as long as the proposed accessible space was well marked, posted, and the current designated loading zone lengths were maintained by the removal of one metered space on the opposite end.

Conclusions:

The three above mentioned locations and their respective proposed relocations/alterations are in accordance with PROWAG section **R309.2 Parallel Parking Space** which states:

The sidewalk adjacent to accessible parallel parking spaces should be free of signs, street furniture, and other obstructions to permit deployment of a van side-lift or ramp or the vehicle occupant to transfer to a wheelchair or scooter. Accessible parallel parking spaces located at the end of the block face are usable by vans that have rear lifts and cars that have scooter platforms.

And section R309.2.2 Narrow Sidewalks which states:

An access aisle is not required where the width of the adjacent sidewalk or the available right-of-way is less than or equal to 4.3 m (14.0 ft). When an access aisle is not provided, the parking spaces shall be located at the end of the block face.

Relocating the accessible space at location #1 and #2 as described above will improve the level of accessibility for all levels of disabled persons and as a result these spaces will be better utilized for their intended purpose of providing safe and easy access to the city's sidewalk system and nearby businesses.

Recommendations:

Staff recommends that the Commission adopt:

- For the space at College Street and South Winooski:
 - o The removal of the metered space in front of 15 Center Street.
 - o The relocation of the Accessible Space in front of 217 College Street to the parking space on College Street in front of 15 Center Street.
 - The installation of a truncated dome at the north west corner ramp at College Street and Center Street.
 - o The installation of a metered space in front of 217 College Street.
- For the space at College and South Union Street:
 - o The removal of the accessible space in front of 270 College Street.
 - o The installation of a metered space in front of 270 College Street.
 - The removal of the first metered space on the north side of College Street west of South Union Street.
 - The relocation of the loading zone on College Street in front of 266
 College Street to begin 45 feet west of South Union Street and to extend 40 feet west.
 - O The installation of the accessible space on the north side of College Street in front of 266 College Street at the corner of College Street and South Union Street.

Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way

July 26, 2011

shall provide a minimum clear space complying with R404 entirely within the shelter. Where seating is provided within transit shelters, the clear space shall be located either at one end of a seat or shall not overlap the area within 460 mm (1.5 ft) from the front edge of the seat. Environmental controls within transit shelters shall be proximity-actuated. Protruding objects within transit shelters shall comply with R402.

Advisory R308.2 Transit Shelters. The clear space must be located entirely within the transit shelter and not interfere with other persons using the seating.

R309 On-Street Parking Spaces

R309.1 General. On-street parking spaces shall comply with R309.

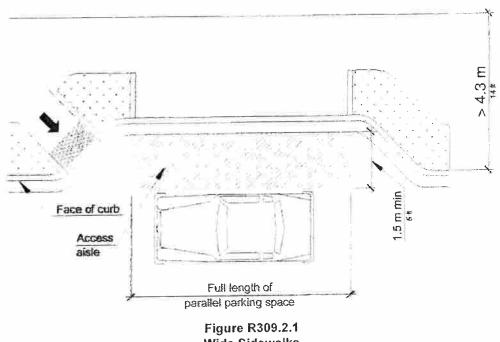
Advisory R309.1 General. R214 specifies how many accessible parking spaces must be provided on the block perimeter where on-street parking is marked or metered. Accessible parking spaces must be identified by signs displaying the International Symbol of Accessibility (see R211.3 and R411). Accessible parking spaces should be located where the street has the least crown and grade and close to key destinations.

R309.2 Parallel Parking Spaces. Parallel parking spaces shall comply with R309.2.

Advisory R309.2 Parallel Parking Spaces. The sidewalk adjacent to accessible parallel parking spaces should be free of signs, street furniture, and other obstructions to permit deployment of a van side-lift or ramp or the vehicle occupant to transfer to a wheelchair or scooter. Accessible parallel parking spaces located at the end of the block face are usable by vans that have rear lifts and cars that have scooter platforms.

R309.2.1 Wide Sidewalks. Where the width of the adjacent sidewalk or available right-of-way exceeds 4.3 m (14.0 ft), an access aisle 1.5 m (5.0 ft) wide minimum shall be provided at street level the full length of the parking space and shall connect to a pedestrian access route. The access aisle shall comply with R302.7 and shall not encroach on the vehicular travel lane.

Advisory R309.2.1 Wide Sidewalks. Vehicles may park at the curb or at the parking lane boundary and use the space required by R309.2.1 on either the driver or passenger side of the vehicle to serve as the access aisle.



Wide Sidewalks

R309.2.1.1 Alterations. In alterations where the street or sidewalk adjacent to the parking spaces is not altered, an access aisle shall not be required provided the parking spaces are located at the end of the block face.

R309.2.2 Narrow Sidewalks. An access aisle is not required where the width of the adjacent sidewalk or the available right-of-way is less than or equal to 4.3 m (14.0 ft). When an access aisle is not provided, the parking spaces shall be located at the end of the block face.

Advisory R309.2.2 Narrow Sidewalks. Vehicle lifts or ramps can be deployed on a 2.4 m (8.0 ft) sidewalk if there are no obstructions.

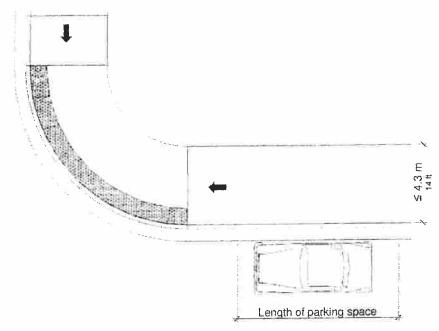
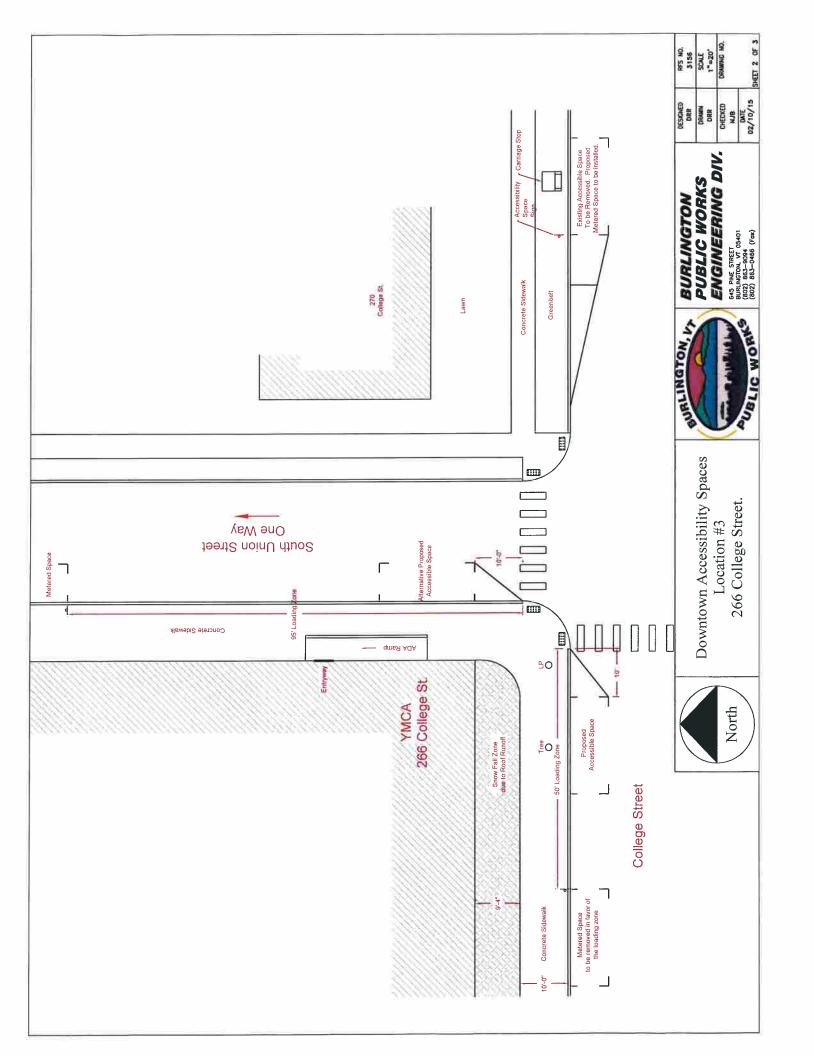
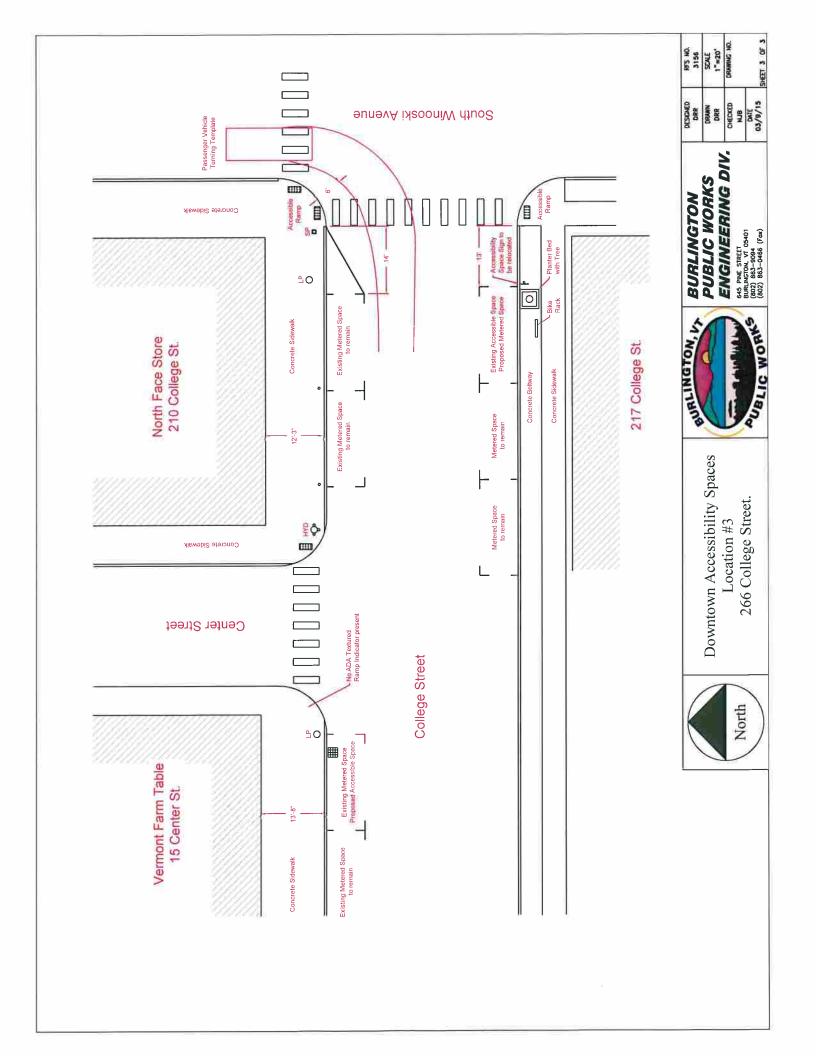


Figure R309.2.2 Narrow Sidewalks

R309.3 Perpendicular or Angled Parking Spaces. Where perpendicular or angled parking is provided, an access aisle 2.4 m (8.0 ft) wide minimum shall be provided at street level the full length of the parking space and shall connect to a pedestrian access route. The access aisle shall comply with R302.7 and shall be marked so as to discourage parking in the access aisle. Two parking spaces are permitted to share a common access aisle.

Advisory R309.3 Perpendicular or Angled Parking Spaces. Perpendicular and angled parking spaces permit the deployment of a van side-lift or ramp.





BURLINGTON DEPARTMENT OF PUBLIC WORKS COMMISSION MEETING

DRAFT MINUTES, March 18, 2015 645 Pine Street

(DVD of meeting may be on file at DPW)

COMMISSIONERS PRESENT: Bob Alberry, Tiki Archambeau, Jim Barr, Asa Hopkins, Jeffrey Padgett and Tom Simon ABSENT: Solveig Overby Commissioner Padgett called the meeting to order at 6:30 p.m.

ITEM 1 – AGENDA

Commissioner Hopkins moved to accept the Agenda; Commissioner Archambeau seconded. Unanimous

ITEM 2 – PUBLIC FORUM No one was present/came forward.

ITEM 3 – CONSENT AGENDA

(Refer to Packet)

Commissioner Archambeau moved accept the consent agenda. Commissioner Barr seconded. Unanimous

ITEM 4 – TRAFFIC REQUEST PROGRAM

(Communication, Damian Roy, Engineering Technician) (Refer to Packet)

Norm Baldwin, City Engineer, gave an update on traffic requests. There are currently 76 request in the database system that are not resolved all of which have different problems.

Mr. Baldwin stated that we need to have policies and procedures in place to review each request. Our Engineering Technician is the one who does the review and work on these but with the changes in engineering the technician is now managing and inspecting capital projects which has also been part of the reason why there are so many requests in the queue. We would like to know the Commission's thoughts on priorities.

Commissioner Hopkins suggested acting on the requests and having a limited time to propose a solution and send the recommendations to the commission. The Commission will make the final decision on the request.

SOP's have to be made and followed for the traffic requests that come in. We would like to have the commission help us develop SOP's for this program.

ITEM 5 – SIDEWALK POLICY

(Oral Presentation, Commissioner Hopkins (Refer to Packet)

Commissioner Hopkins stated for Complete Street the official city documents state that sidewalks have to be on at least one side of each street in the City of Burlington. We also need to develop a bike and pedestrian plan which is coming. Commissioner Hopkins also stated that we have to have a record of establishing a goal for residential and commercial areas which will cover the maintenance of the sidewalk. We need to work with staff as well as the citizens of Burlington to make this happen.

Commissioner Padgett makes a motion to accept the goals...

Director Spencer stated that the bike/pedestrian plan is moving toward City Council adoption.

A discussion is needed for closing capital funding gap expansion of sidewalks to fix which would require hiring technical staff for sidewalk and downtown improvements.

Mr. Baldwin stated there are explicit plans that the city has and we are looking at becoming an accredited department.

We need to look at past goals and bring the book up to date. Mr. Spencer would like to bring back policy governments and would like it to be included for the next commission meeting.

Commissioner Archambeau moved to accept. Commissioner Hopkins stated there was a motion on the table with action step to TEUC and Council aware of setting this goal. Commissioner Archambeau seconded. Unanimous

ITEM 6 – POLICY UPDATE ON MIDBLOCK CROSSING

(Communication, City Engineer Norm Baldwin) (Refer to Packet)

Mr. Baldwin stated that they were working on a procedure in evaluating crossings and have also looked at the state's adopted guidelines. We are proponents of what the state has proposed, we are expanding it a little; but use the state guidelines. We hope to come to the commission next month with the information and guidelines for mid-block crossings.

Commissioner Hopkins made a comment about a citizen contacting him about putting a crosswalk at the intersection of Pine Street and Ferguson Avenue. This has to be evaluated due to the bus stop and there are crosswalks at the intersections before and after Ferguson Avenue. Mr. Baldwin stated that there is a state guideline as to the spacing between crosswalks.

Mr. Spencer stated that a policy was needed and will be at the May meeting for discussion.

ITEM 7 – MINUTES OF February 18, 2015

Commissioner Barr moved to accept the February minutes. Commissioner Archambeau seconded. Unanimous

Work Meeting. Commissioners Archambeau and Barr were the only two Commissioners present for this meeting. Commissioner Archambeau moved to accept the minutes. Commissioner Barr seconded. Unanimous

ITEM 8 - DIRECTOR'S REPORT

(Director Chapin Spencer)

I would like to thank the Water Distribution staff for all their hard work on the dozens of broken water pipes over the last few weeks. I would also like to thank the men of ROW and Wastewater who also helped during this period of time.

Ten year Capital plan discussion for next month.

Looking into an e bulletin board to plug into the city's website to look at projects being worked on.

Ward 5 NPA discussion of Parkway and enhancement

Cliff Street sidewalks are out to bid.

Downtown parking update to City Council for Monday. We need three to four months to finish the plan.

WATERFRONT ACCESS NORTH UPDATE

DPW and CEDO development – this site is a challenging site as there is seasonal high water. We have to dewater the site. The contractor that was originally hired backed out and we are now going to the Finance Board to work with the second lowest bidder to get on the project. Looking at a 2015 completion date.

We are going to gravel the wetlands, creating and treating storm water runoff which will be used by the science center. Shallow vegetation will be planted to look like a rain garden.

Megan Moir is going to be at June's meeting to discuss grants to integrate plan for water and storm water.

ITEM 9 – COMMISSIONER COMMUNICATIONS

<u>Commissioner Padgett</u> stated again he was impressed with the work of the water guys over the past few weeks.

Commissioner Hopkins stated he had already talked about his issue which are the crosswalk at Ferguson and Pine. He will contact the citizen. He also realizes there may be changes with the Champlain Parkway coming through.

Commissioner Archambeau stated a citizen called him telling him about an icy puddle on Pearl Street in front of the church where she fell down and hurt herself. He wants us to look to see if there is a drainage issue or if it was just drainage the melting snow and it freezing over again.

Commissioner Barr talked about the residential parking study and the lack of information and concern. He would like a presentation at the NPA. Also congratulations to the water guys.

ITEM 10 - NEXT MEETING DATE AND ADJOURNMENT

The next meeting is scheduled for April 15, 2015. Commissioner Barr stated that he will not be present for this meeting.

Commissioner Barr moved to adjourn the meeting at 8:15pm; Commissioner Archambeau seconded. Unanimous.

Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.



CITY OF BURLINGTON DEPARTMENT OF PUBLIC WORKS

645 Pine Street, Suite A Burlington, VT 05401 802.863.9094 VOICE 802.863.0466 FAX 802.863.0450 TTY www.burlingtonvt.gov/dpw

To: DPW Commissioners
Fr: Chapin Spencer, Director

Re: **Director's Report**Date: April 8, 2015

WATER DISTRIBUTION SYSTEM:

Commissioner Archambeau requested an update on the Water Division's efforts to maintain the water distribution system during the challenging winter. From January 12 to March 26, we had 124 frozen water services and 48 water breaks (mains, services and hydrants). We estimate the additional cost of this work was around \$200,000. Because this kind of occurrence is not predictable (and we hope not recurring to this extent) the budget was not built to cover this anomaly so therefore adjustments to spending have to occur. We have done budget amendments in overtime and water mains but this money comes from within the program and has reduced what we can do in capital. At the request of the State of Vermont, we have submitted this information to them as they are considering whether to seek disaster relief funding for the effects of the extremely cold weather on Vermont's infrastructure. The Water Division had not seen a winter this challenging since 1994 when we had almost 200 frozen water services. Commissioner Archambeau also asked about what we've learned from this winter and how it informs our business going forward. The quick answer is that our team has not yet had a chance to debrief from the winter yet. The repair work from this winter has continued into April, so we plan to debrief in the next few weeks.

10-YEAR CAPITAL PLAN

I am pleased to report that the initial citywide 10-year capital plan is ready for presentation to the Commission. A cover memo from Chief Administrative Officer Bob Rusten and associated charts will be distributed in a supplemental document in the next day or two. We plan to dedicate significant time at the April Commission meeting to go over the capital plan, discuss key takeaways and start to outline next steps. We will have the backup spreadsheets at the meeting so Commissioners can see the numbers that roll up into the summary charts.

POLICY GOVERNANCE

At the request of Commissioners, the policy governance document that was developed by past Commissions has been attached. The document, last updated in 2001, is at the back of this month's packet. I would welcome the review of this document from current Commissioners and give the Department guidance as to whether the Commission wants to re-adopt this approach to governance, revise it, or lay it down. We plan to have a short discussion about it this month during the Director's Report to give the department initial guidance on how to move forward.

FY'16 KEY INITIATIVES

Thank you for the input on the FY'16 Key Initiatives and Commission Workplan at the February Commission meeting. We are continuing to go over the document with staff to get their input and suggested revisions. We will bring it to the Commission's review and adoption in May.





CITY OF BURLINGTON

DOWNTOWN & RESIDENTIAL

PARKING INITIATIVE



7:00PM - 9:00PM

FIRST
CONGREGATIONAL
CHURCH

38 SOUTH WINOOSKI AVE BURLINGTON, VT

Please park in the City garage at South Winooski and Bank or at an on-street space. Parking in the church parking lot for this event is prohibited.

WHY

We want your input!* Come join us at the second public meeting to discuss the preliminary strategies for downtown and residential parking in Burlington.

*You may also post comments online at:



http://www.burlingtonvt.gov/public/parking

FOR MORE INFORMATION, CONTACT:

PETER KEATING

Senior Transportation Planner, CCRPC 802.846.4490 x14 • pkeating@ccrpcvt.org









BURLINGTON PUBLIC WORKS COMMISSION POLICY REGISTER

MISSION

We aspire to improve the quality of life through stewardship of our environment and infrastructure.

Originally created <u>June</u>, <u>2000</u>

Most recent revision <u>March 21</u>, <u>2001</u>

CONTENTS

Category	Policy	Date Adopted
Ends	E – Global End	11-15-00
	E – (temporary)	11-15-00
	E1 - Movement of People and Materials	11-15-00
	E2 – Water Supply	11-15-00
	E3 – Waste	11-15-00
	E4 – Protection from Emergencies	11-15-00
	E5 – Clean Air	11-15-00
	E6 – Informed Citizenry	3-21-01
	E7 – Environmental Water Quality	3-21-01
	E8 – Aesthetics	11-15-00
Executive	L – Global Executive Constraint	6-21-00
Limitations	L1 – Customer Service and Value	6-21-00
	L2 – Staff Relations	6-21-00
	L3 – Compensation and Benefits	6-21-00
	L4 - Financial Condition and Activities	6-21-00
	L5 - Budgeting/Financial Planning	6-21-00
	L6 – Asset Protection	6-21-00
	L7 – Communication and Counsel to the Commission	6-21-00
	L8 – Executive Succession	6-21-00
	L9 – Use of Outside Expertise	6-21-00
	L10 – Operating Principles	6-21-00
	L11 – Departmental Performance Evaluation	6-21-00

Governance Process	G - Global Governance Commitment	6-21-00
	G1 – Governing Style	6-21-00
	G2 – Commission Job Description	6-21-00
	G3 – Agenda Planning	6-21-00
	G4 - Commission Chair's Role	6-21-00
	G5 - Commissioners' Code of Conduct	6-21-00
	G6 – Commission Committee Principles	6-21-00
	G7 – Cost of Governance	6-21-00
	G8 – Policy Register	6-21-00
Commission-	R – Global Commission-Director Relationship	6-21-00
Director	R1 – Unity of Control	6-21-00
Relationship	R2 – Accountability of the Director	6-21-00
	R3 – Delegation to the Director	6-21-00
	R4 – Monitoring Director Performance	6-21-00

ENDS

POLICY TITLE:

E - GLOBAL END

ADOPTED:

11-15-00

LAST REVISED:

10-18-00

The quality of life of Burlington's residents and visitors will be improved through stewardship of our environment and infrastructure at a reasonable cost.

ENDS

POLICY TITLE:

E - (TEMPORARY)

ADOPTED:

11-15-00

LAST REVISED:

11-15-00

Whatever Ends the Commission has stated or implied in previous decisions or approvals will stay unchanged, pending formal adoption of Ends policies.

ENDS

POLICY TITLE:

E1 - MOVEMENT OF PEOPLE AND MATERIALS

ADOPTED:

11-15-00

LAST REVISED:

5-2-01

People and materials can move into, out of and within Burlington safely and efficiently.

- E1.1. Streets will be well maintained.
 - E1.1.a. Maintenance of arterial streets will take priority over that of collector streets. Collector street maintenance will take priority over neighborhood streets.
- E1.2. Our city will support alternative transportation.
- E1.3. Bicyclists and pedestrians will move throughout the city safely and easily.
 - E1.3.a. Sidewalks will be well maintained.
 - E1.3.b. Citywide, sidewalks will be kept in a similar state of repair.
 - E1.3.c. At least 2% of the department's capital improvements budget will be allocated to bicycle and pedestrian transportation. (based on City Ordinance _____)
 - E1.3.d. A network of bicycle paths and/or shared roadways will exist throughout the city.
- E1.4. Storm water, snow, and other weather-related events will not adversely impact the movement of people or materials.
 - E1.4.a. Streets, sidewalks, curbs, etc., will be engineered to minimize weather-related damage.
- E1.5. Vehicle traffic will not endanger pedestrians or neighborhood residents.
 - E1.5.a. Vehicle traffic will move at a safe speed through neighborhoods.
 - E1.5.b. Pedestrian crossings will be well defined.

ENDS

POLICY TITLE:

E2 - WATER SUPPLY

ADOPTED:

11-15-00

LAST REVISED:

3-21-01

There is an adequate and reliable supply of high-quality drinking water.

ENDS

POLICY TITLE:

E3 - WASTE

ADOPTED:

11-15-00

LAST REVISED:

11-15-00

Waste is handled efficiently and effectively.

ENDS

POLICY TITLE:

E4 – PROTECTION FROM EMERGENCIES

ADOPTED:

11-15-00

LAST REVISED:

11-15-00

Residents and visitors are reasonably protected from emergencies and natural disasters.

ENDS

POLICY TITLE:

E5 - CLEAN AIR

ADOPTED:

11-15-00

LAST REVISED:

3-21-01

Our air quality will be pristine.

ENDS

POLICY TITLE:

E6 - INFORMED CITIZENRY

ADOPTED:

3-21-01

LAST REVISED:

3-21-01

Citizens are well informed about issues that impact departmental decisions and policies.

E6.1 The citizens of Burlington are well informed about environmental issues.

E6.2. People understand true costs.

ENDS

POLICY TITLE:

E7 - ENVIRONMENTAL WATER QUALITY

ADOPTED:

3-21-01

LAST REVISED:

3-21-01

We will have pristine waters.

ENDS

POLICY TITLE:

E8 - AESTHETICS

ADOPTED:

11-15-00

LAST REVISED:

3-21-01

The community is attractive, clean and aesthetically pleasing.

E8.1. The streetscape will be attractive.

E8.2. All areas of the city shall have healthy and diverse tree and green space area.

EXECUTIVE LIMITATIONS

POLICY TITLE:

L - GLOBAL EXECUTIVE CONSTRAINT

ADOPTED:

6-21-00

LAST REVISED:

5-24-00

The Director shall neither cause nor allow any action, omission, or departmental circumstance that is unlawful, imprudent, unethical, or does not follow adopted City policies. All activity shall be for the purpose of achieving Commission policies on Ends.

EXECUTIVE LIMITATIONS

POLICY NUMBER:

L1 - CUSTOMER SERVICE AND VALUE

ADOPTED:

6-21-00

LAST REVISED:

5-02-01

Value and service to customers shall not fall significantly behind current municipal standards.

Accordingly, the Director shall neither cause nor allow:

- L1.1. Quality of products and services, and condition of infrastructure to drop below current municipal standards.
- L1.2. Customers to be without publicized access to information and educational opportunities regarding water and wastewater, transportation, environmental issues, and all other departmental responsibilities.
- L1.3. Customer exposure to an unsafe experience.
- L1.4. A failure to define and promote excellent customer service.
- L1.5. A failure to develop a program to assess customer service, including direct feedback from customers, by May 2001.
- L1.6. Customers to not know that billing disputes will be heard by the Commission. (Statutory role)
- L1.7. Implementation of departmental policies that impact customers without first having presented those policies to the Commission.
- L1.8. A failure to allow and encourage residents in each Ward to have a voice in plans for improving and maintaining streets and sidewalks in their neighborhoods.
- L1.9. A failure to allow and encourage City residents to have a voice in all capital projects.

EXECUTIVE LIMITATIONS

POLICY TITLE:

L4 - FINANCIAL CONDITION AND ACTIVITIES

ADOPTED:

6-21-00

LAST REVISED:

5-24-00

Actual financial conditions and performance shall not incur fiscal jeopardy or compromise Commission policies on Ends.

Accordingly, the Director shall neither cause nor allow:

- L4.1. Use of departmental revenue funds for any purpose other than that required by the revenue fund.
- L4.2. Settlement of payroll and debts in other than a timely manner.
- L4.3. Expenditures that deviate materially from Commission policies on Ends.
- L4.4. Purchases that exceed amounts greater than \$25,000 without Commission approval. (Statutory role)
- L4.5. Sale of any department real estate without Commission approval. (Statutory role)
- L4.6. Borrowing of money without informing the Commission. (Statutory role)
- L4.7. Sale of any property other than real estate without notifying the Commission.
 - L4.7.1. Sale of any property valued at more than \$25,000 without Commission approval.
- L4.8. Failure to recognize the value of local goods and services.

This policy will be monitored quarterly by internal report and annually by external report (review or audit).

EXECUTIVE LIMITATIONS

POLICY TITLE:

L5 - BUDGETING/FINANCIAL PLANNING

ADOPTED:

6-21-00

LAST REVISED:

5-2-01

Budgeting for all or any part of a fiscal period shall not risk fiscal jeopardy, deviate materially from Commission policies on Ends, or fail to be derived from a multi-year plan.

Accordingly, the Director shall neither cause nor allow:

- L5.1. Budgeting that contains too little detail to enable reasonably accurate projection of revenues and expenses, separation of capital and operational items, cash flow, subsequent audit trails, and disclosure of planning assumptions.
- L5.2. Budgeting that projects budgeted expenses to exceed projected income levels or that does not project income conservatively, without Commission approval.
- L5.3. Budgeting that deviates from Commission policies on Ends when making allocations among competing budgetary needs.
- L5.4. Budgeting that deviates from overall City guidelines and budgeting processes.
- L5.5 Budgeting or programming for any capital program that is not part of a five-year plan.

This policy shall be monitored by internal report annually and internal report quarterly for updates.

EXECUTIVE LIMITATIONS

POLICY TITLE:

L6 - ASSET PROTECTION

ADOPTED:

6-21-00

LAST REVISED:

5-24-00

Assets shall not be inadequately maintained, unnecessarily risked, or unprotected.

Accordingly, the Director shall neither cause nor allow:

- L6.1. Inadequate insurance coverage of stock, building, furniture, and equipment.
- L6.2. Unnecessary exposure of the department, staff, or city to losses and claims of liability.
- L6.3. Purchasing that violates the City's conflict of interest policy.
- L6.4. Receipt, processing, or disbursement of funds under controls insufficient to meet the City treasurer's standards.
 - L6.4.1. An absence of, and less than strict compliance with, procedures established by the Director with respect to the handling of cash.
- L6.5. Failure to steward the City's environment and infrastructure in a sustainable manner. (from Mission Statement)
 - L6.5.1 Any unnecessary risk to buildings, infrastructure and equipment from a lack of maintenance.
- L6.6. Operation of the department in a way that unnecessarily risks theft, loss, or damage to property.
- L6.7. Deposit of the department's funds in other than City-approved institutions.

This policy will be monitored annually by internal report and external report (review or audit).

EXECUTIVE LIMITATIONS

POLICY TITLE:

L7 - COMMUNICATION AND COUNSEL TO THE COMMISSION

ADOPTED:

6-21-00

LAST REVISED:

5-24-00

Information provided to the Commission shall not have significant gaps in timeliness, completeness, or accuracy.

Accordingly, the Director shall neither cause nor allow:

- L7.1. Submission of untimely, inaccurate, or confusing monitoring data required by Commission policies on Commission-Director Linkage.
- L7.2. The Commission to be unaware of relevant trends, public events of the department, and material internal and external changes, particularly changes which affect the assumptions upon which Commission policy has previously been established.
- L7.3. Any new commissioner to begin their term without a current and complete Policy Register, and any commissioner to not receive updates and revisions to the Policy Register.

This policy will be monitored by direct inspection both annually and periodically.

EXECUTIVE LIMITATIONS

POLICY TITLE:

L8 - EXECUTIVE SUCCESSION

ADOPTED:

6-21-00

LAST REVISED:

5-24-00

The Director shall not operate without a plan for emergency management succession.

Accordingly, the Director shall neither cause nor allow:

- L8.1. Failure to establish a "chain of command" to be used at any time the Director is unable to serve (planned or emergency absence).
- L8.2. Failure to identify said persons to the Commission and require the next-incharge to attend at least one Commission meeting per year.

This policy will be monitored annually by internal report.

EXECUTIVE LIMITATIONS

PLICY TITLE:

L9 - USE OF OUTSIDE EXPERTISE

ADOPTED:

6-21-00

LAST REVISED:

5-24-00

The Director shall not undertake any departmental project for which there is insufficient expertise available to complete the project within a reasonable time and cost.

Accordingly, the Director shall neither cause nor allow:

L9.1. Failure to hire consultants or professionals to help guide a project whose scope is beyond the department's normal responsibilities.

This policy will be monitored annually by internal report.

11

vill

in ere

es

1

or

Э.

EXECUTIVE LIMITATIONS

POLICY TITLE:

L11 - DEPARTMENTAL PERFORMANCE EVALUATION

ADOPTED:

6-21-00

LAST REVISED:

6-7-00

The Director shall not fail to provide an annual review of the Department's performance.

Accordingly, the Director shall neither cause nor allow:

- L11.1. Failure to provide a comprehensive review and evaluation of the Department's accomplishments and performance on an annual basis.
- L11.2. Failure to provide this review to the City Council by May of each year.
- L11.3. Failure to present this review in a manner and form which is useable by the Council and the Commission in setting policy.

This policy will be monitored annually by internal report.

GOVERNANCE PROCESS

POLICY TITLE:

G - GLOBAL GOVERNANCE COMMITMENT

ADOPTED:

6-21-00

LAST REVISED:

4-12-00

The purpose of the Commission, on behalf of the citizens of Burlington, is to see to it that the Public Works Department (1) achieves appropriate results for appropriate persons at an appropriate cost and (2) avoids unacceptable actions and situations.

GOVERNANCE PROCESS

POLICY TITLE:

G1 - GOVERNING STYLE

ADOPTED:

6-21-00

LAST REVISED:

6-7-00

The Commission will govern in a way that (1) emphasizes future vision, (2) emphasizes initiative and strategic leadership (not operational detail), (3) provides clear distinctions of Commission and management roles, and (4) deliberates in many voices but governs in one voice.

Accordingly:

- G1.1. The Commission will direct the department through careful establishment of written policies reflecting the Commission's values about ends to be achieved and means to be avoided, with a focus on intended long-term effects.
- G1.2. The Commission will cultivate a sense of group responsibility for excellence in governing, enforcing upon itself whatever discipline is needed in matters such as attendance, preparation, policy-making principles, and respect of roles. The Commission will allow no commissioner or committee to hinder or be an excuse for not fulfilling Commission commitments or following Commission policy.
- G1.3. The Commission will monitor and discuss the Commission's process and performance regularly, including comparison of Commission activity and discipline to Commission policies on Governance Process and Commission-Director Linkage.
 - G1.3.1. Different policies from Governance Process and Commission-Director Relationship will be chosen for each quarter.

G1 - GOVERNING STYLE (continued)

The Commission will use the following schedule for monitoring these policies:

POLICY	MONITORING DATE
G1—Governing Style	
G2—Commission Job Desc.	
G3—Agenda Planning	
G4—Commission Chair's Role	
G5—Code of Conduct	
G6—Committee Principles	
G7—Cost of Governance	
G8—Policy Register	n
R1—Unity of Control	
R2—Accountability of Director	
R3—Delegation to Director	+ 1, 1, 1,
R4—Monitoring Director	

- G1.3.2. Responsibility for preparing and presenting the brief monitoring reports will rotate among all Commissioners.
- G1.3.3. The Commission will disclose self-evaluation compliance information to the City Council annually.

GOVERNANCE PROCESS

POLICY TITLE:

G2 - COMMISSION JOB DESCRIPTION

ADOPTED:

6-21-00

LAST REVISED:

6-7-00

The job of the Commission is to represent the citizens of Burlington in determining and demanding appropriate departmental performance.

Accordingly:

- G2.1. The Commission will link with the citizens of Burlington to establish a feedback loop. The Commission will educate itself regarding the values held by the citizens of Burlington and report periodically to the citizens of Burlington on the Commission's activities, decisions, and compliance with Commission policies on Governance Process and Commission-Director Relationship.
- G2.2. The Commission will enact written policies that guide the department in four areas.
 - G2.2.1. Ends: Departmental products, effects, benefits, outcomes, recipients, and their relative worth (what good for which recipients at what cost).
 - G2.2.2. Executive Limitations: Constraints on executive authority that establish the prudence and ethics boundaries within which all executive activity and decisions must take place.
 - G2.2.3. Governance Process: Specification of how the Commission conceives, carries out, and monitors its own tasks, as defined by the City's laws and these policies.
 - G2.2.4. Commission-Director Relationship: How power is delegated and its proper use monitored; the Director role, authority, and accountability.
- G2.3. The Commission will assure Director performance through monitoring against Commission policies on Ends and Executive Limitations (G2.2.1 and G2.2.2).
- G2.4. The Commission will carry out its statutory roles by including them in this set of Policies. Those statutory roles include:

General oversight of the department (Global Governance Policy))

Complying with City Council resolutions (G2.6)

G2 - COMMISSION JOB DESCRIPTION (continued)

G2.5.

G2.6.

G2.7.

G2.8.

G2.9.

Hearing appeals of building code and housing egress (G2.7)
Hearing appeals of the vacant building ordinance. (G2.7)
Hiring and firing the DPW Director (R2, R4)
Hearing personnel grievances (L2.3.1)
Hearing billing disputes for water/wastewater bills (L1.6)
Adopting traffic regulations. (E and/or L)
Approving solid waste haulers' licenses (E and/or L)
Designating facilities for 2-hour free parking program. (E and/or L)
Setting parking rates (E and/or L)
Setting water and sewer rates (E and/or L)
Adopting the annual street capital program. (E and/or L)
Approving purchases over \$25,000 (L4.5)
Approving borrowing on behalf of DPW (L4.7)
Approving the sale of DPW property (L4.6)
Reporting to the City Council on meeting attendance (G4.4)
The Commission will perpetuate itself through providing a good orientation to new Commissioners, including an Orientation Packet; training and ongoing professional development; and monitoring and self-evaluation.
The Commission will comply with resolutions of the City Council.
The Commission will hear appeals of building code and housing egress, and of the vacant building ordinance.
The Commission will educate itself about issues important to the task of Policy determination.
The Commission will work to build a relationship with the Mayor and the City Council that includes the Mayor's and Council's understanding of and support of the Commission's policies.

G3 - AGENDA PLANNING (continued)

- G3.2.3. Director monitoring reports will be included on a "consent agenda."

 Discussion is warranted only if commissioners have valid objections to the monitoring reports, including non-compliance, substandard reporting, unreasonable interpretation of policy, factual inaccuracies, or questions in aid of valid objections.
 - G3.2.4. The agenda and all written statements and reports will be included in the next Commission packet.
 - G3.2.5. The agenda, as so determined, may be modified by the Commission at the beginning of the next meeting.

GOVERNANCE PROCESS

POLICY TITLE:

G4 - COMMISSION CHAIR'S ROLE

ADOPTED:

6-21-00

LAST REVISED:

6-7--00

The Commission chair assures the integrity of the Commission's process and, secondarily, occasionally represents the Commission to outside parties.

Accordingly:

- G4.1. The Commission chair's job is to ensure the Commission behaves consistently according to its own rules and those legitimately imposed upon it from outside the department.
 - G4.1.1. Commission meetings will cover issues which, according to Commission policy, clearly belong to the Commission to decide, not the Director.
 - G4.1.2. Deliberation will be fair, open, and thorough but also timely, orderly, and kept to the point.
- G4.2. The Commission chair is authorized to make decisions falling within Commission policies on Governance Process and Commission-Director Linkage, except where the Commission specifically delegates portions of this authority to others. The Commission chair is authorized to use any reasonable interpretation of the provisions in these policies.

In particular, the Commission chair has the following responsibilities:

- G4.2.1. Chair Commission meetings, with all the commonly accepted power of that position.
- G4.2.2. Develop the Commission budget specified in G7.2.
- G4.2.3. The Commission chair whose term is ending shall solicit interested and willing commissioners to compose an initial slate of officers for the next year. These officers include the chair and vice-chair.
- G4.2.4. Acquire necessary monitoring data and create an internal report disclosing Commission compliance with policies on Governance Process and Commission-Director Linkage for annual report to the citizens of Burlington.

G4 - COMMISSION CHAIR'S ROLE (continued)

- G4.2.5. Represent the Commission to outside parties in announcing Commission-stated positions and in stating chair decisions and interpretations within areas delegated to her or him.
- G4.2.6. Ensuring the Director Evaluation Task Force is created in February and achieves its objective of conducting the annual evaluation of the Director in accordance with M4.6 and the *Procedure for Annual Evaluation of the Director*.
- G4.2.7. The Commission chair may delegate this authority but remains accountable for its use.
- G4.3. The Commission chair has no authority to make decisions about Commission policies on Ends or Executive Limitations.
 - G4.3.1. The Commission chair has no authority to supervise or direct the Director.
- G4.4. The Commission chair will report to the City Council on Commission meeting attendance.
- G4.5. The Commission chair is responsible for ensuring that minutes are written for each meeting and that they are distributed to all commissioners in a timely way.

GOVERNANCE PROCESS

POLICY TITLE:

G5 - COMMISSIONERS' CODE OF CONDUCT

ADOPTED:

6-21-00

LAST REVISED:

6-7-00

The Commission commits itself and its commissioners to ethical and businesslike conduct, including proper use of authority and appropriate decorum when acting as commissioners.

Accordingly:

- G5.1. Commissioners have the following responsibilities:
 - G5.1.1. Represent unconflicted loyalty to the interests of the citizens of Burlington as a whole.
 - G5.1.2. Be aware of and follow the city's ordinances and policies, including avoidance of conflict of interest.
 - G5.1.3. Perform Commission duties in good faith, and with such care, as an ordinarily prudent person in a like position would use under similar circumstances.
 - G5.1.4. Bring complete honesty and personal integrity to the Commission.
 - G5.1.5. Openly and impartially consider all issues and matters, researching issues and seeking additional expertise where needed.
 - G5.1.6. Prepare for and attend all Commission meetings or notify the **Director** when an absence is unavoidable.
 - G5.1.7. Have fun!
- G5.2. Commissioners do not have individual authority over the department except as explicitly set forth in Commission policies or the bylaws.
 - G5.2.1. Commissioners' interactions with the Director or staff recognize the lack of authority vested in individual commissioners except when explicitly Commission-authorized.
 - G5.2.2. Commissioners' interactions with the public, press, citizens of Burlington, or other entities recognize the same limitation and the inability of any commissioner to speak for the Commission except to repeat explicitly stated Commission decisions.

G5 - COMMISSIONERS' CODE OF CONDUCT (continued)

- G5.2.3. Commissioners will give no consequence or voice to individual judgments of Director or staff performance. All judgment and evaluation of the Director will be done by the commission as a whole and will use only criteria previously stated by the Commission through its policies.
- G5.2.4. Individual commissioners may act as any citizen would in making observations and requests to the department and its staff.

 Commissioners may also be a conduit for citizen complaints and questions. Any such interactions must recognize the individual commissioner's lack of authority.
- G5.2.5. Commissioners may occasionally represent the Commission as members on other civic committees. In this role, commissioners must carefully distinguish between stating Commission policy, as recorded in the Policy Register, and stating personal opinion.
- G5.3. Commissioners will respect the confidentiality of all issues discussed during executive sessions.
- G5.4 At all times commissioners shall recognize that they project an image as a representative of the department and shall conduct themselves in a professional manner, which fosters confidence and reflects positively on the department and its staff.

GOVERNANCE PROCESS

POLICY TITLE:

G6 - COMMISSION COMMITTEE PRINCIPLES

ADOPTED:

6-21-00

LAST REVISED:

5-3-00

Commission committees, when used, will be assigned so as to reinforce the wholeness of the Commission's job and so as never to interfere with delegation from Commission to Director.

Accordingly:

- G6.1. Commission committees are to help the Commission do its job, not to help or advise staff. Their work is limited to those tasks specifically delegated to them by the Commission.
 - G6.1.1. Commission committees may be either standing committees, which persist, or *ad hoc* committees formed for a particular purpose and later dissolved. Policies under G6 apply to both.
 - G6.1.2. Commission committee responsibilities are established in a written committee charter approved by the Commission. The Commission must approve changes to a committee charter. All committee charters will be kept with the Commission's Policy Register.
 - G6.1.3. Commission committees report solely to the Commission and only as specified by the Commission in the committee charter.
 - G6.1.4. Commission committee chairs are appointed by the Commission (see G4.2.3). Commissioners may serve on any Commission committee of their choosing, and non-commissioners may serve at the discretion of the committee chair, unless otherwise stated in the committee charter or by Commission directive.
 - G6.1.5. Commission committees ordinarily assist the Commission by preparing policy alternatives and implications for Commission deliberation. In keeping with the Commission's focus on governance, Commission committees normally do not deal with current staff operations.
 - G6.1.6. Commission committees may not speak or act for the Commission except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated so as not to conflict with authority delegated to the Director.

G6 - COMMISSION COMMITTEE PRINCIPLES (continued)

- G6.1.7. Commission committees cannot exercise authority over staff.

 Because the Director works for the full Commission, he or she will not be required to obtain approval of a Commission committee before an executive action.
- G6.2. The job of Commission committee chairs is to ensure the integrity of the committee and its process. Commission committee chairs are appointed by the Commission (see G4.2.3) and have the following responsibilities:
 - G6.2.1. Preside over committee meetings, determining their agenda and coordinating work to complete the committee's tasks effectively.
 - G6.2.2. Ensure the establishment of the committee budget and the subsequent monitoring of this budget.
 - G6.2.3. Ensure that committee minutes, budgets, and reports are maintained and made available to all commissioners.
 - G6.2.4. Add pertinent committee proposals to the Commission agenda, thoroughly discussed and researched by the committee.
 - G6.2.5. Ensure that the committee and its members are in compliance with Commission policies and the committee charter.
 - G6.2.6. Ensure that important committee documents are preserved in a centralized location for use by subsequent committee members or chairs.

GOVERNANCE PROCESS

POLICY TITLE:

G7 - COST OF GOVERNANCE

ADOPTED:

6-21-00

LAST REVISED:

5-3-00

Because poor governance costs more than learning to govern well, the Commission will invest in its governance capacity:

Accordingly:

- G7.1. Commission skills and methods will be sufficient to assure governing with excellence.
 - G7.1.1. Training will be used liberally to orient new commissioners and Commission candidates, as well as to maintain and increase skills of existing commissioners.
 - G7.1.2. Outside monitoring assistance will be arranged as needed so the Commission can exercise confident control over departmental performance. This includes but is not limited to fiscal audit.
 - G7.1.3. Outreach will occur as needed to link the Commission to citizen viewpoints and values.
- G7.2. Costs will be prudently incurred, though not at the expense of endangering the development and maintenance of superior capability.
 - G7.2.1. Up to \$_____ in FY 2001 for costs including but not limited to: training, such as consultants and attendance at conferences and workshops; outreach costs to link with citizens of Burlington, such as surveys, forums, focus groups; and Commission perpetuation costs such as meeting support.

Fiscal figures in G7.2.1 shall be periodically amended in conjunction with the department's yearly budgeting cycle.

GOVERNANCE PROCESS

POLICY TITLE:

G8 – POLICY REGISTER

ADOPTED:

6-21-00

LAST REVISED:

6-7-00

The Commission will maintain its policies in a Policy Register.

- G8.1. The Policy Register will include the most recent revision of all policies, committee charters, and other addenda (minutes? monitoring reports?) the Commission deems necessary.
- G8.2. Any changes to policies in the Policy Register will be made according to the Commission's rules on decision making.
- G8.3. The chair is responsible for ensuring that an individual commissioner maintains the Policy Register and provides the most recent revisions of policies to all commissioners.

COMMISSION-DIRECTOR RELATIONSHIP

POLICY TITLE:

R1 - UNITY OF CONTROL

ADOPTED:

6-21-00

LAST REVISED:

5-3-00

Only decisions of the Commission acting as a body are binding on the Director.

Accordingly:

- R1.1. Decisions or instructions of individual commissioners or committees are not binding on the Director except in rare instances when the Commission has specifically authorized such exercise of authority.
- R1.2. In the case of commissioners or committees requesting information or assistance without Commission authorization, the Director can refuse such requests that require, in the Director's opinion, a material amount of staff time or funds, or are disruptive.

COMMISSION-DIRECTOR RELATIONSHIP

POLICY TITLE:

R2 - ACCOUNTABILITY OF THE DIRECTOR

ADOPTED:

6-21-00

LAST REVISED:

5-3-00

The Director is the Commission's only link to operational achievement and conduct, so all authority and accountability of staff, as far as the Commission is concerned, is considered the authority and accountability of the Director.

Accordingly:

- R2.1. The Commission will never give instructions to persons who report directly or indirectly to the Director.
- R2.2. The Commission will refrain from evaluating, either formally or informally, any staff other than the Director.
- R2.3. The Commission will view Director performance as identical to departmental performance, so that departmental accomplishment of Commission-stated Ends and avoidance of Commission-proscribed means will be viewed as successful Director performance.

COMMISSION-DIRECTOR RELATIONSHIP

POLICY TITLE:

R4 - MONITORING DIRECTOR PERFORMANCE

ADOPTED:

6-21-00

LAST REVISED:

5-3-00

Systematic and rigorous monitoring of Director job performance will be solely against the expected Director job outputs: departmental accomplishment of Commission policies on Ends and departmental operation within the boundaries established in Commission policies on Executive Limitations.

Accordingly:

- R4.1. Monitoring is simply to determine the degree to which Commission policies are being met. Data that do not do this are not monitoring data.
- R4.2. The Commission will acquire monitoring data by one or more of three methods:
 - R4.2.1. By *internal report*, in which the Director discloses compliance information to the Commission.
 - R4.2.2. By *external report*, in which an external, disinterested third party selected by the Commission assesses compliance with Commission policies.
 - R4.2.3. By *direct Commission inspection*, in which a designated commissioner or commissioners assess compliance with the appropriate policy criteria.
- R4.3. In every case, the standard for compliance shall be any reasonable Director interpretation of the Commission policy being monitored.

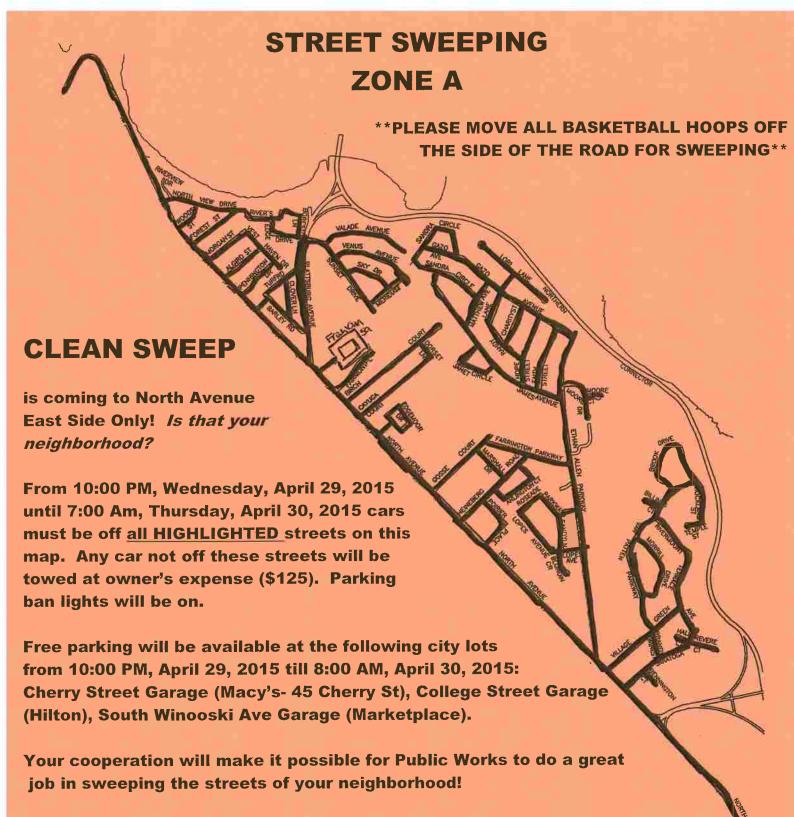
R4 - MONITORING DIRECTOR PERFORMANCE (continued)

R4.4. All policies that instruct the Director will be monitored at a frequency and by a method chosen by the Commission. The Commission can monitor any policy at any time by any method, but will ordinarily depend on the following routine schedule:

POLICY	METHOD/FREQ./DATE
E1—Movement of People	
E2—Water Supply	
E3—Waste	
E4—Protection from Emergencies	
E5 – Clean Air	
E6 – Informed Citizenry	
E7 - Environmental Water Quality	
E8 – Aesthetics	
L1—Customer Service and Value	Internal/Annually/May
L2—Staff Treatment	Internal/Annually/February
L3—Compensation and Benefits	Internal/Annually/November
L4—Financial Condition and Activities	Internal/Quarterly/July, Sept, Dec External/Annually/March
L5—Budgeting/Financial Planning	Internal/Quarterly/Mar, Jul, Sept, Dec
L6—Asset Protection	Internal/Annually/October External/Annually/March
L7—Communication and Counsel to the Commission	Direct/Annually/August
L8—Executive Succession	Internal/Annually/January
L9—Use of Outside Expertise	Internal/Annually/April
L10—Operating Principles	Internal/Annually/January
L11—Departmental Performance Evaluation	Internal/Annually/May

R4 - MONITORING DIRECTOR PERFORMANCE (continued)

- R4.5. There are two general ways to measure conformance with Commission policies.
 - R4.5.1. Measuring *compliance with requirements* is appropriate for policies that require full compliance for effective operation of the department. These policies are typically financial in nature, and monitoring reporting provides a Yes/No answer with summary information.
 - R4.5.2. Measuring incremental progress towards long-term outcomes is appropriate for policies that are visionary in nature. These policies are typically Ends policies, and monitoring reporting requires prior establishment of (1) a baseline or history for comparison, (2) a reliable and credible measurement technique, and (3) a short-term (12 month) target.
- R4.6. The Procedure for Annual Evaluation of the Director will be conducted starting in <u>February</u>. The results, summary, and compensation adjustment recommendation will be completed by <u>May</u>. The annual evaluation is based on monitoring reports received from <u>April of the previous year to March of the current year</u>.
 - R4.6.1. This procedure will include using the City's evaluation form.



Any Questions? Please call 658-7669 or 863-9094 or visit our website at www.burlingtonvt.gov/dpw

ONLY STREETS THAT ARE HIGHLIGHTED WILL BE SWEPT

EAST SIDE ONLY OF NORTH AVE ONLY - NOT BOTH SIDES



STREET SWEEPING ZONE B



CLEAN SWEEP

is coming to North Avenue - West Side Only!

Is that your neighborhood?

From 10:00 PM, Thursday, April 30, 2015 until 7:00 AM. Friday, May 1, 2015 cars must be off all HIGHLIGHTED streets on this map. Any car not off these streets will be towed at owner's expense (\$125). Parking ban lights will be on.

Free parking will be available at the following city lots from 10:00 PM, April 30, 2015 till 8:00 AM, May 1, 2015: Cherry Street Garage (Macy's - 45 Cherry St), College Street Garage (Hilton), South Winooski Ave Garage (Marketplace).

Your cooperation will make it possible for Public Works to do a great job in sweeping the streets of your neighborhood!

Any Questions? Please call 658-7669 or 863-9094 or visit our website at www.burlingtonvt.gov/dpw

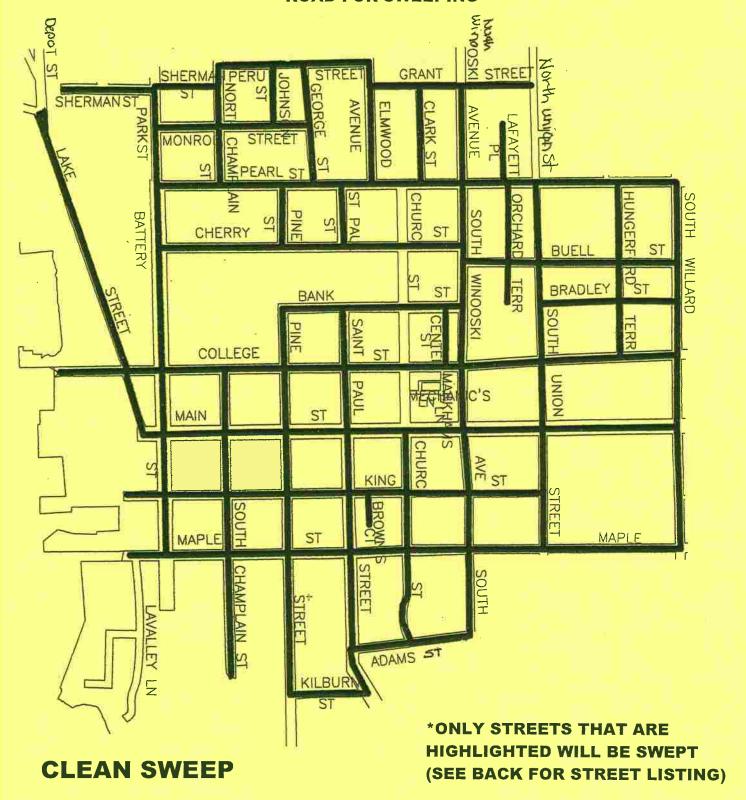
PLEASE MOVE ALL BASKETBALL HOOPS OFF THE SIDE OF THE ROAD FOR SWEEPING

WEST SIDE OF NORTH AVE - NOT BOTH SIDES



STREET SWEEPING ZONE F

PLEASE MOVE ALL BASKETBALL HOOPS OFF THE SIDE OF THE ROAD FOR SWEEPING



is coming to The Downtown area! Is that your neighborhood?

From 12:00 AM, Monday, May 4, 2015 until 7:00 AM, Monday, May 4, 2015 cars must be off <u>All HIGHLIGHTED</u> streets on this map. Any car not off these streets will be towed at owner's expense (\$125). Parking ban lights will be on.

Free parking will be available at the following city lots from 10:00 PM, May 3, 2015 till 8:00 AM, May 4, 2015: Cherry Street Garage (Macy's – 45 Cherry St), College Street Garage (Hilton), South Winooski Garage (Marketplace).

Your cooperation will make it possible for Public Works to do a great job in sweeping the streets of your neighborhood!

Any Questions? Please call 658-7669 or 863-9094 or visit our website at www.burlingtonvt.gov/dpw (See Reverse side for street listings)

Streets	From	То
Adams Street	St Paul Street	South Winooski Ave.
Bank Street	Pine Street	South Winooski Ave
Battery Street	Pearl Street	Maple Street
Bradley Street	South Union Street	South Willard Street
Browns Court	King Street	End of Street
Buell Street	South Winooski Ave	South Willard Street
Center Street	College Street	Bank Street
Cherry Street	Battery Street	South Winooski Ave
Church Street	Main Street	Adams Street
Clark Street	Pearl Street	Grant Street
College Street	Lake Street	South Willard Street
Elmwood Ave	Pearl Street	Peru Street
George Street	Pearl Street	Peru Street
Grant Street	Elmwood Ave	North Union Street
Hungerford Terr	Pearl Street	College Street
Johnson Street	Monroe Street	Peru Street
Kilburn Street	Pine Street	St Paul St
King Street	King Street Dock	South Union Street
Lafayette Place	Pearl Street	End of Street
Lake Street	Main Street	Depot Street
Maple Street	Lavalley Lane	South Willard Street
Main Street	Battery Street	South Willard Street
Monroe Street	Park Street	George Street
North Champlain Street	Pearl Street	Peru Street
North Winooski Ave	Grant Street	Pearl Street
Orchard Terr	Pearl Street	End of Street (co-op)
Park Street	Sherman Street	Pearl Street
Pearl Street	Battery Street	South Willard Street
Peru Street	Elmwood Ave	North Champlain Street
Pine Street	Pearl Street	Cherry Street
Pine Street	Bank Street	Kilburn Street
Sherman Street	North Champlain Street	End of Street
South Champlain Street	College Street	End of Street
South Union Street	Pearl Street	Maple Street
South Willard St (both sides)	Pearl Street	Maple Street
South Winooski Ave	Pearl Street	Adams Street
St Paul Street	Pearl Street	Cherry Street
St Paul Street	Bank Street	Adams Street

Zone-F



STREET SWEEPING ZONE G

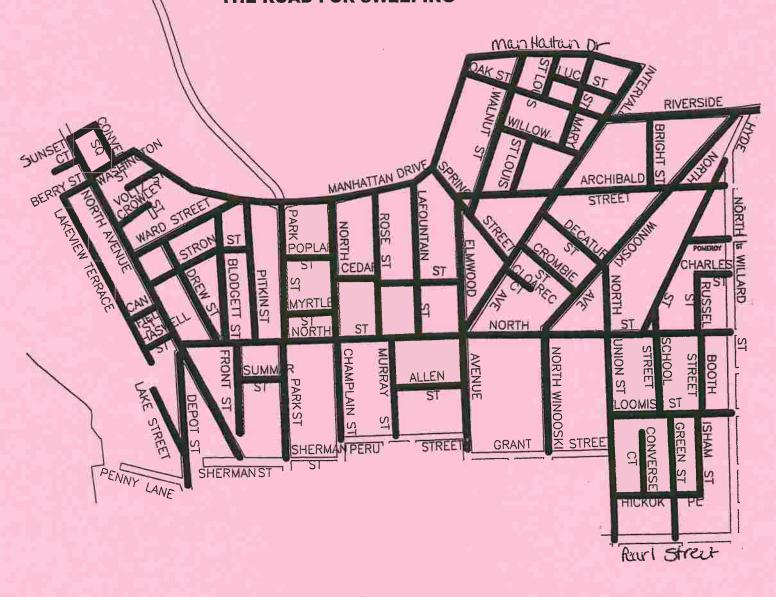
CLEAN SWEEP

is coming to The Old North End!

Is that your neighborhood?

From 10:00 PM, Monday, May 4, 2015 until 7:00 AM, Tuesday, May 5, 2015 cars must be off <u>all HIGHLIGHTED</u> streets on this map:

PLEASE MOVE ALL BASKETBALL HOOPS OFF THE SIDE OF THE ROAD FOR SWEEPING



*ONLY STREETS THAT ARE
HIGHLIGHTED WILL BE SWEPT*
(SEE BACK FOR STREET LISTING)

Any car not off these streets will be towed at owner's expense (\$125). Parking ban lights will be on.

Free parking will be available at the following city lots from 10:00 PM, May 4, 2015 till 8:00 AM, May 5, 2015: Cherry Street Garage (Macy's – 45 Cherry St), College Street Garage (Hilton), South Winooski Garage (Marketplace).

Your cooperation will make it possible for Public Works to do a great job in sweeping the streets of your neighborhood!

Any Questions? Please call 658-7669 or 863-9094 or visit our website at www.burlingtonvt.gov/dpw (See reverse side for a list of streets to be swept)

Street	From	To
Allen Street	Elmwood Ave	Murray Street
Archibald Street	North Willard Street	Spring Street
Berry Street	North Ave	Lakeview Terr
Blodgett Street	Ward Street	North Street
Booth Street	North Street	Loomis Street
Bright Street	Riverside Ave	Archibald Street
Canfield Street	North Ave	Lakeview Terr
Cedar Street	Elmwood Ave	North Champlain Street
Charles Street	North Willard Street	Russell Street
	Intervale Ave	End of Street
Cloarec Court	North Ave	Washington Street
Convent Sq.		End of Street
Converse Court	Hickok Place North Winooski Ave	Intervale Ave
Crombie Street		End of Street
Crowley Street	North Ave	Intervale Ave
Decatur Street	North Winooski Ave	
Depot Street	Parking Lot	Lake Street
Drew Street	Ward Street	North Street
Elmwood Ave	Spring Street	Grant Street
Front Street	North Street	End of Street
Green Street	Loomis Street	Pearl Street
Haswell Street	North Ave	Lakeview Terr
Hickok Place	North Union Street	Isham Street
Hyde Street	North Street	North Willard St
Intervale Ave	North Street	Manhattan Drive
Isham Street	Loomis Street	Hickok Place
Lafountain Street	Manhattan Drive	North Street
Lake Street	Depot Street	To Stop Sign
Lakeview Terr	Berry Street	Burlington College Parking Lot
Loomis Street	North Union Street	North Willard Street
Luck Street	Intervale Ave	St Louis Street
Manhattan Drive	Washington Street	Intervale Ave
Murray Street	North Street	Peru Street
Myrtle Street	North Champlain Street	Park Street
North Ave	Sherman Street	Convent Sq
North Champlain Street	Manhattan Drive	Peru Street
North Street	North Willard Street	North Ave
North Union Street	Pearl Street	North Winooski Ave
North Winooski Ave	Riverside Ave	Grant Street
Oak Street	Manhattan Drive	Intervale Ave
Park Street	Manhattan Drive	Sherman Street
Pitkin Street	Manhattan Drive	North Street
Pomeroy Street	North Willard Street	Hyde Street
Poplar Street	North Champlain Street	Park Street
Riverside Ave	Hyde Street	Intervale Ave
Rose Street	Manhattan Drive	North Street
Russell Street	Charles Street	North Street
School Street	Loomis Street	Hyde Street
Spring Street	Intervale Ave	Manhattan Drive
St Louis Street	Manhattan Drive	Oak Street
St Louis Street	Willow Street	Archibald Street
St Mary Street	Willow Street	Manhattan Drive
Strong Street	Pitkin Street	North Ave
Summer Street	Front Street	Park Street
Sunset Court	North Ave	End of Street
Voltz Street	Manhattan Drive	End of Street
Walnut Street	Manhattan Drive	Spring Street
Ward Street	Manhattan Drive	North Ave
Washington Street	Manhattan Drive	North Ave
Willow Street	Walnut Street	Intervale Ave
Zono C		



STREET SWEEPING ZONE D

*ONLY STREETS THAT ARE
HIGHLIGHTED WILL BE SWEPT
(SEE BACK FOR STREET LISTING)

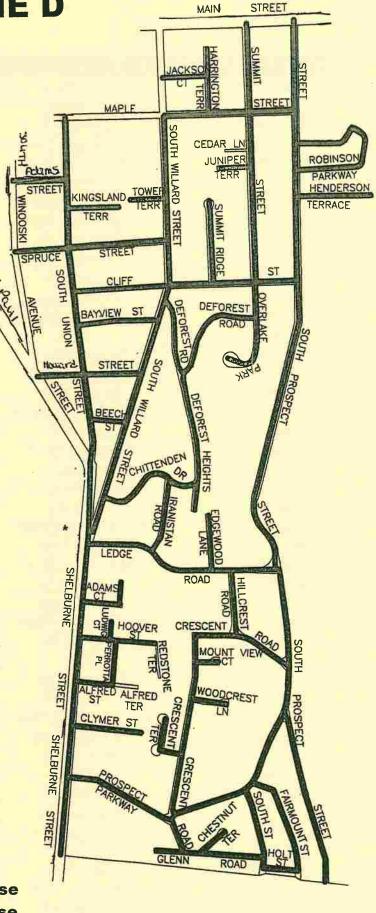
**PLEASE MOVE ALL BASKETBALL
HOOPS OFF THE SIDE OF THE
ROAD FOR SWEEPING**



is coming to The Hill Section!

Is that your neighborhood?

From 10:00 PM, Tuesday, May 5, 2015 until 7:00 AM, Wednesday, May 6, 2015 cars must be off <u>all HIGHLIGHTED</u> streets on this map. Any car not off these streets will be towed At owner's expense (\$125). Parking ban lights will be on.



Free parking will be available at the following city lots from 10:00 PM, May 5, 2015 till 8:00AM, May 6, 2015: Cherry Street Garage (Macy's – 45 Cherry St), College Street Garage (Hilton), South Winooski Garage (Marketplace).

Your cooperation will make it possible for Public Works to do a great job in sweeping the streets of your neighborhood!

Any Questions? Please call 658-7669 or 863-9094 or visit our website at www.burlingtonvt.gov/dpw (See reverse side for a list of streets to be swept)

Adams Court Shelburne St South Winooski Ave South Union St Alfred Street Shelburne St Perotta Place Bayview Street South Union Street South Willard Street Beech Street South Union Street South Willard Street Chestnut Terrace Glenn Rd End of Street Chittenden Dr South Willard Street South Union Street South Willard Street Cliff Street South Union Street South Prospect Street Cliff Street South Union Street South Prospect Street Clymer Street Shelburne St End of Street Crescent Rd Glenn Rd South Prospect Street Crescent Rd Glenn Rd South Prospect Street Crescent Terrace Crescent Rd End of Street Deforest Heights Deforest Rd End of Street Deforest Read South Willard Street Overlake Pkwy Edgewood Lane Ledge Rd End of Street Pairmount Street Prospect Pkwy Rice High School Glenn Rd South Street End of Street End of Street Harrington Terrace Maple Street End of Street Heights Prospect Street End of Street Heights Prospect Street End of Street Heights Prospect Street End of Street End of Street Harrington Terrace Maple Street End of Street Henderson Terrace South Prospect Street End of Street Hoover Street Fairmount Street South Street Hoover Street Shelburne Rd Redstone Terr Howard Street South Willard Street Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street Harrington Terr Summit Street End of Street End of Street Ledge Rd Shelburne St South Prospect Street Ledge Rd Shelburne St South Prospect Street End of Street End of Street End Street End of Street End of Street End Shelburne St South Prospect Street End of Street End Street End of Street End Street End Overlake Park Cliff Street End of Street End of Street End Street End Street End Overlake Park Cliff Street End of Street End Of Street End Street End Street End Street End Street End Street End Overlake Park Cliff Street End Overlake Park Cliff Street End Of Street Shelburne St South Prospect Street Shelburne St South Prospect Street Shelburne St South Prospect Street Shelburne St Maple Street South Willard Street End Of Street Shelburne St S	Street	From	То
Adams St Alfred Street Shelburne St Bayview Street Bayview Street Bouth Union Street Bouth Union Street Chestnut Terrace Chestnut Terrace Chittenden Dr South Willard Street South Willard Street Cliff Street South Willard Street Clymer Street Clymer Street Clymer Street Crescent Rd Glenn Rd South Prospect Street Crescent Rd Glenn Rd Crescent Rd Crescent Rd Deforest Heights Deforest Rd Deforest Road South Willard Street Deforest Road South Street End of Street Fairmount Street Fairmount Street Fairmount Street Fairmount Street Fand of Street Henderson Terrace Maple Street Henderson Terrace South Prospect Street Hoover Street Hoover Street Shelburne Rd Redstone Terr Howard Street South Winooski Ave South Willard Street Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street Ladge Rd Shelburne St South Willard Street Ledge Rd Shelburne St South Willard Street Ledge Rd Shelburne St South Willard Street South Frospect Street Ledge Rd Shelburne St South Prospect Street Ledge Rd Shelburne St South Prospect Street Ledge Rd Shelburne St South Prospect Street Maple Street South Street Maple Street South Willard Street South Prospect Street Mount View Court Crescent Rd Deforest Road South Prospect Street Mount View Court Crescent Rd Deforest Road South Prospect Street Mount View Court Crescent Rd Deforest Road South Prospect Street South Willard Street Shelburne St South Prospect Street South Willard Street South Willard Street Sou			
Alfred Street Bayview Street South Union Street Bech Street South Union Street South Willard Street Bech Street South Union Street South Willard Street Bech Street South Willard Street Glenn Rd Chittenden Dr South Willard Street South Prospect Street Clymer Street Shelburne St Crescent Rd Crescent Rd Crescent Rd Crescent Rd Deforest Road South Willard Street Deforest Heights Deforest Rd Deforest Road South Willard Street Deforest Road South Willard Street Deforest Road Deforest Road Deforest Road South Willard Street Deforest Road South Willard Street Deforest Road Deforest Road South Willard Street Deforest Road Deforest Road Deforest Road South Willard Street Deforest Road Deforest Road Deforest Road South Willard Street Deforest Road Deforest Road Deforest Road Deforest Road South Willard Street Deforest Road Deforest Road Deforest Road South Willard Street Deforest Road Defo			
Bayview Street Beech Street South Union Street Beech Street South Willard Street South Willard Street Chestnut Terrace Glenn Rd End of Street Chittenden Dr South Willard Street Cliff Street South Union Street South Prospect Street Clymer Street Shelburne St End of Street Crescent Rd Glenn Rd South Prospect Street Crescent Rd Crescent Rd Deforest Heights Deforest Rd Deforest Heights Deforest Rd Deforest Road South Willard Street Deforest Road South Street Deforest Road End of Street End of Street Bend of Street Bend of Street Bend of Street Bend of Street Hillcrest Rd Crescent Rd Ledge Rd Holt Street Fairmount Street South Street Hoover Street South Willard Street South Willard Street Bend of Street Ununiper Terr South Willard Street Bend of Street South Willard Street Ledge Rd Shelburne St South Prospect Street Bend of Street Ledge Rd Shelburne St South Prospect Street Mount View Court Crescent Rd Dever Street South Prospect Street South Prospect Street Shelburne St South Prospect Street Shelburne St South Prospect Street South Prospect Street Shelburne St South Prospect Street South Willard Street South Willar			
Beech Street South Union Street Chestnut Terrace Glenn Rd End of Street			
Chestnut Terrace Glenn Rd End of Street Chittenden Dr South Willard Street Cliff Street South Union Street Clymer Street Clymer Street Clymer Street Clymer Street Crescent Rd Glenn Rd South Prospect Street Crescent Rd Glenn Rd South Prospect Street Crescent Terrace Crescent Rd Deforest Heights Deforest Rd Deforest Rd Deforest Road South Willard Street Deforest Road Deforest Road Deforest Road South Willard Street Deforest Road Deforest Road Deforest Road South Willard Street Deforest Road Deforest Powers Deforest Road Deforest Road Deforest Road Deforest R			
Chittenden Dr South Willard Street South Prospect Street Clymer Street Shelburne St End of Street Crescent Rd Glenn Rd South Prospect Street Crescent Terrace Crescent Rd End of Street Deforest Heights Deforest Rd End of Street Deforest Heights Deforest Rd End of Street Deforest Road South Willard Street Deforest Road End of Street Deforest Road End End of Street Deforest Road End Chittenden Dr Street Deforest Road End Chittenden Dr Dr Deforest Road End Of Street Deforest Road End Chittenden Dr Dr Deforest End Of Street Deforest Road End Street Deforest Road End Of Street Deforest Road End Street Deforest Road End Of Street Deforest Parkway Shelburne St South Prospect Street Deforest Parkway Shelburne St South Prospect Street Deforest Prospect Street End Of Street Deforest Prospect Street End Of Street Deforest Prospects Street En			
Cliff Street Clymer Street Clymer Street Clymer Street Clymer Street Clymer Street Crescent Rd Glenn Rd Glenn Rd South Prospect Street Crescent Terrace Crescent Rd Crescent Rd Crescent Rd Deforest Heights Deforest Rd Deforest Road South Willard Street End of Street End of Street End of Street Deforest Road South Street Deforest Road South Street Deforest Road South Willard Street Deforest Road South Street Deforest Road South Willard Street Deforest Road South Prospect Street Deforest Road South Prospect Street Deforest Road Deforest Parkway Shelburne St Douth Prospect Street Deforest Parkway Shelburne St Douth Prospect Street Deforest Pr			
Clymer Street Crescent Rd Crescent Rd Glenn Rd Glenn Rd South Prospect Street Crescent Terrace Crescent Rd Deforest Reights Deforest Rd Deforest Road Deforest Road South Willard Street Fairmount Street Fairmount Street Henderson Terrace Maple Street Henderson Terrace Henderson Terrace South Prospect Street Henderson Terrace Holt Street Hoover Street Hoover Street South Willard Street Hoover Street South Willard Street Howard Street South Willard Street Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street Ledge Rd South Willard Street Ludwig Court Hoover Street Maple Street South Willard Street Bend of Street Ludwig Court Hoover Street Maple Street Mount View Court Crescent Rd Overlake Park Cliff Street Perrotta Place Hoover Street Perrotta Place Hoover Street Perrotta Place Hoover Street South Prospect Street Shelburne St East Side Only South Willard Street South Prospect Street Shelburne St Shelburne St Shelburne St South Willard Street Shelburne St Shelbu			
Crescent Rd Glenn Rd South Prospect Street Crescent Terrace Crescent Rd End of Street Deforest Heights Deforest Rd End of Street Deforest Road South Willard Street Overlake Pkwy Edgewood Lane Ledge Rd End of Street Fairmount Street Prospect Pkwy Rice High School Glenn Rd South Street End of Street Harrington Terrace Maple Street End of Street Harrington Terrace South Prospect Street Hillcrest Rd Crescent Rd Ledge Rd Holt Street South Winooski Ave Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street Ledge Rd Shelburne St South Prospect Street Ledge Rd Shelburne St South Prospect Street Ledge Rd Shelburne St South Prospect Street Maple Street End of Street Maple Street South Willard Street Mount View Court Crescent Rd End of Street Prospect Parkway Shelburne St South Prospect Street Robinson Parkway South Prospect Street South Willard St			
Crescent TerraceCrescent RdEnd of StreetDeforest HeightsDeforest RdEnd of StreetDeforest RoadSouth Willard StreetOverlake PkwyEdgewood LaneLedge RdEnd of StreetFairmount StreetProspect PkwyRice High SchoolGlenn RdSouth StreetEnd of StreetHarrington TerraceMaple StreetEnd of StreetHenderson TerraceSouth Prospect StreetEnd of StreetHillcrest RdCrescent RdLedge RdHolt StreetFairmount StreetSouth StreetHoover StreetShelburne RdRedstone TerrHoward StreetSouth Willard StreetSouth Willard StreetIranistan RdLedge RdChittenden DrJackson CourtSouth Willard StreetHarrington TerrJuniper TerrSummit StreetEnd of StreetKingsland TerrSouth Union StreetEnd of StreetLedge RdShelburne StSouth Prospect StreetLudwig CourtHoover StreetEnd of StreetMaple StreetSouth Willard StreetSouth Prospect StreetMount View CourtCrescent RdEnd of StreetOverlake ParkCliff StreetEnd of StreetPerrotta PlaceHoover StreetAlfred StreetProspect ParkwayShelburne StSouth Prospect StreetShelburne StSouth Prospect StreetSouth Prospect StreetShelburne StEast Side OnlySouth StreetProspects PkwyHolt StreetSouth Willard StreetS			
Deforest Heights Deforest Road South Willard Street End of Street Fairmount Street Prospect Pkwy Rice High School Glenn Rd South Street Harrington Terrace Maple Street Henderson Terrace South Prospect Street Henderson Terrace South Prospect Street Holt Street Fairmount Street South Street Hover Street Hover Street South Winooski Ave Iranistan Rd Ledge Rd Chittenden Dr Jackson Court Juniper Terr South Willard Street Ledge Rd Shelburne St South Prospect Street Moult Street South Willard Street Ledge Rd Shelburne St South Prospect Street Moult View Court Crescent Rd End of Street Perrotta Place Perrotta Place Perrotta Place Perspect Parkway South Prospect Street South Prospect Street Main Street South Prospect Street Main Street South Willard Street South Prospect Street Maple Street South Prospect Street Perrotta Place Perspect Parkway Shelburne St South Prospect Street Robinson Parkway South Prospect Street South Willard St. South Prospect Street South Willard Street South Willard St. South Prospect Summit Street Main Street South Willard St. South Tend Str			
Deforest RoadSouth Willard StreetOverlake PkwyEdgewood LaneLedge RdEnd of StreetFairmount StreetProspect PkwyRice High SchoolGlenn RdSouth StreetEnd of StreetHarrington TerraceMaple StreetEnd of StreetHenderson TerraceSouth Prospect StreetEnd of StreetHillcrest RdCrescent RdLedge RdHolt StreetFairmount StreetSouth StreetHoover StreetShelburne RdRedstone TerrHoward StreetSouth Winooski AveSouth Willard StreetIranistan RdLedge RdChittenden DrJackson CourtSouth Willard StreetHarrington TerrJuniper TerrSummit StreetEnd of StreetKingsland TerrSouth Union StreetEnd of StreetLedge RdShelburne StSouth Prospect StreetLudwig CourtHoover StreetEnd of StreetMaple StreetSouth Willard StreetSouth Prospect StreetMount View CourtCrescent RdEnd of StreetOverlake ParkCliff StreetEnd of StreetPerrotta PlaceHoover StreetAlfred StreetPerrotta PlaceHoover StreetSouth Prospect StreetRobinson ParkwayShelburne StSouth Prospect StreetShelburne StSouth Prospect StreetSouth Prospect StreetSouth Prospects StreetMain StreetEnd of StreetSouth Willard StreetShelburne StMaple StreetSouth Willard StreetShelburne StMaple Street </td <td></td> <td></td> <td></td>			
Edgewood Lane Fairmount Street Prospect Pkwy Rice High School Glenn Rd South Street Harrington Terrace Henderson Terrace Holt Street Hover Street South Willard Street Ludwig Court Maple Street South Willard Street Mount View Court Overlake Park Mount Street Maple Street Maple Street Maple Street End of Street Hend of Street Henderson Terrace South Prospect Street Hoover Street Holt Street Hoover Street South Willard Street Howard Street South Winooski Ave South Willard Street Fairmount Street Fairmount Street Fairmount Street Howard Street South Willard Street Fairmount Street Fairmount Street Fairmount Street Fairmount Street Fairmount Street South Willard Street Fairmount Str			
Fairmount Street Prospect Pkwy Rice High School Glenn Rd South Street End of Street Harrington Terrace Maple Street End of Street Henderson Terrace South Prospect Street Hillcrest Rd Crescent Rd Ledge Rd Holt Street Fairmount Street South Street Hoover Street Shelburne Rd Redstone Terr Howard Street South Winooski Ave South Willard Street Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street End of Street Kingsland Terr South Union Street End of Street Ledge Rd Shelburne St South Prospect Street Ludwig Court Hoover Street End of Street Maple Street South Willard Street Mount View Court Crescent Rd End of Street Perrotta Place Hoover Street End of Street Robinson Parkway South Prospect Street South Street Prospects Pkwy Holt Street South Willard Street Shelburne St Maple Street South Willard Street Shelburne St Maple Street South Willard Street Shelburne St Maple Street South Willard Street South Willard St. Summit Ridge Cliff Street End of Street South Tower Terrace South Willard St End of Street			
Glenn Rd South Street End of Street Harrington Terrace Maple Street End of Street Henderson Terrace South Prospect Street End of Street Hillcrest Rd Crescent Rd Ledge Rd Holt Street Shelburne Rd Redstone Terr Howard Street South Willard Street Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street End of Street Ledge Rd Chittenden Dr Juniper Terr Summit Street End of Street Ledge Rd Shelburne St South Prospect Street Ludwig Court Hoover Street South Willard Street Maple Street South Willard Street Mount View Court Crescent Rd End of Street Perrotta Place Hoover Street End of Street Robinson Parkway Shelburne St South Prospect Street Robinson Parkway Shelburne St South Prospect Street South Prospect Street South Street Prospect Street Shelburne St South Prospect Street South Street Shelburne St Shelburne St South Prospect Street South Street Shelburne St			
Harrington Terrace South Prospect Street End of Street Henderson Terrace South Prospect Street End of Street Hillcrest Rd Crescent Rd Ledge Rd Holt Street Fairmount Street South Street Hoover Street Shelburne Rd Redstone Terr Howard Street South Winooski Ave South Willard Street Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street Harrington Terr Juniper Terr Summit Street End of Street Kingsland Terr South Union Street End of Street Ledge Rd Shelburne St South Prospect Street Ludwig Court Hoover Street End of Street Maple Street South Willard Street Mount View Court Crescent Rd End of Street Overlake Park Cliff Street End of Street Perrotta Place Hoover Street Alfred Street Robinson Parkway Shelburne St South Prospect Street Shelburne St East Side Only South Prospects Street South Street Prospects Street Shelburne St Shelburne St Shelburne St South Prospect Street South Street Shelburne St Shelburne St South Prospect Street South Street Shelburne St Shelburne St South Prospect Street South Willard Street End of Street by Rice South Street Shelburne St Shelburne			
Henderson Terrace South Prospect Street End of Street Hillcrest Rd Crescent Rd Ledge Rd Holt Street Fairmount Street South Street Hoover Street Shelburne Rd Redstone Terr Howard Street South Winooski Ave South Willard Street Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street Harrington Terr Juniper Terr Summit Street End of Street Kingsland Terr South Union Street End of Street Ledge Rd Shelburne St South Prospect Street Ludwig Court Hoover Street End of Street Maple Street South Willard Street South Prospect Street Mount View Court Crescent Rd End of Street Overlake Park Cliff Street End of Street Perrotta Place Hoover Street Alfred Street Prospect Parkway Shelburne St South Prospect Street Robinson Parkway South Prospect Street South Street End of Street Prospect Parkway Shelburne St South Prospect Street Shelburne St South Prospect Street Shelburne St East Side Only South Prospects Street South Street Prospects Pkwy Holt Street South Street Shelburne St Maple Street South Willard Street Shelburne St Maple Street South Willard Street Shelburne St Maple Street South Willard Street Shelburne St End of Street Spruce Street South Winooski Ave South Willard St. Summit Ridge Cliff Street End of Street Summit Street Main Street Overlake Park Tower Terrace South Willard St			
Hillcrest Rd Holt Street Fairmount Street South Street Hoover Street South Willard Street South Willard Street Fairmount Street South Willard Street Fairmount Street South Willard Street Fairmount Street South Willard Street Fanistan Rd Ledge Rd Chittenden Dr Fackson Court South Willard Street Fanistan Rd Ledge Rd Chittenden Dr Fackson Court South Willard Street Fand of Street F			
Holt Street Fairmount Street South Street Hoover Street Shelburne Rd Redstone Terr Howard Street South Winooski Ave South Willard Street Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street Harrington Terr Juniper Terr Summit Street End of Street Kingsland Terr South Union Street End of Street Ledge Rd Shelburne St South Prospect Street Ludwig Court Hoover Street End of Street Maple Street South Willard Street South Prospect Street Mount View Court Crescent Rd End of Street Perrotta Place Hoover Street End of Street Robinson Parkway Shelburne St South Prospect Street South Prospect Street South Prospect Street South Prospect Street End of Street South Prospect Street End of Street South Prospect Street South Street Prospects Pkwy Holt Street South Union Street Shelburne St Maple Street South Willard Street Shelburne St Maple Street South Willard Street Shelburne St End of Street South Willard Street Shelburne St End of Street South Willard Street South Winooski Ave South Willard St. Summit Ridge Cliff Street End of Street South Tower Terrace South Willard St End of Street			
Hoover Street Howard Street South Winooski Ave South Willard Street Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street Harrington Terr Juniper Terr Summit Street End of Street Kingsland Terr South Union Street End of Street Ledge Rd Shelburne St South Prospect Street Maple Street Mount View Court Overlake Park Perrotta Place Hoover Street Robinson Parkway South Prospect Street End of Street End of Street End of Street South Prospect Street South Prospect Street End of Street Prospect Parkway Shelburne St South Prospect Street South Street Prospects Pkwy Holt Street South Willard Street Shelburne St Shelburne St Shelburne St Shelburne St South Willard Street South Willard Street Shelburne St South Willard Street End of Street South Willard Street South Willard Street South Willard Street End of Street South Willard Street End of Street			
Howard Street Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street Harrington Terr Juniper Terr Summit Street End of Street Kingsland Terr South Union Street Ledge Rd Shelburne St South Prospect Street Maple Street Mount View Court Overlake Park Perrotta Place Prospect Parkway South Prospect Street Robinson Parkway South Prospect Street Main Street South Willard Street South Willard Street South Prospect Street South Street South Street Shelburne St Shelburne St Shelburne St South Willard Street South Willard Street South Willard Street South Willard Street Shelburne St Shelburn			
Iranistan Rd Ledge Rd Chittenden Dr Jackson Court South Willard Street Harrington Terr Juniper Terr Summit Street End of Street Kingsland Terr South Union Street End of Street Ledge Rd Shelburne St South Prospect Street Ludwig Court Hoover Street End of Street Maple Street South Willard Street South Prospect Street Mount View Court Crescent Rd End of Street Overlake Park Cliff Street End of Street Perrotta Place Hoover Street Alfred Street Prospect Parkway Shelburne St South Prospect Street Robinson Parkway South Prospect Street South Prospect Street End of Street South Prospects Street South Prospect Street South Prospect Street South Prospect Street South Street Prospects Pkwy Holt Street South Union Street Shelburne St Maple Street South Willard Street South Willard Street Spruce Street South Winooski Ave South Willard St. Summit Ridge Cliff Street End of Street Tower Terrace South Willard St End of Street			
Jackson Court Juniper Terr Summit Street Kingsland Terr South Union Street Ledge Rd Ludwig Court Maple Street Maple Street Perrotta Place Prospect Parkway South Prospect Street Robinson Parkway South Prospect Street South Willard Street South Prospect Street South Prospect Street South Prospect Street South Prospect Street Robinson Parkway South Prospect Street South Street South Street South Willard Street			
Juniper Terr Kingsland Terr South Union Street End of Street Maple Street Mount View Court Crescent Rd End of Street End of Street End of Street Mount View Court Crescent Rd End of Street			
Kingsland Terr Ledge Rd Shelburne St South Prospect Street Ludwig Court Hoover Street End of Street End of Street End of Street Maple Street South Willard Street South Prospect Street Mount View Court Crescent Rd End of Street Overlake Park Cliff Street Perrotta Place Hoover Street Alfred Street Prospect Parkway Shelburne St South Prospect Street South Street South Street South Union Street Shelburne St South Willard Street South Willard Street South Willard Street South Winooski Ave South Willard Street Summit Ridge Cliff Street Main Street Overlake Park Tower Terrace South Willard St End of Street Coverlake Park End of Street			
Ledge RdShelburne StSouth Prospect StreetLudwig CourtHoover StreetEnd of StreetMaple StreetSouth Willard StreetSouth Prospect StreetMount View CourtCrescent RdEnd of StreetOverlake ParkCliff StreetEnd of StreetPerrotta PlaceHoover StreetAlfred StreetProspect ParkwayShelburne StSouth Prospect StreetRobinson ParkwaySouth Prospect StreetSouth Prospect StreetShelburne StEast Side OnlySouth Prospects StreetMain StreetEnd of Street by RiceSouth StreetProspects PkwyHolt StreetSouth Union StreetShelburne StMaple StreetSouth Willard StreetShelburne StMaple StreetSpruce StreetSouth Winooski AveSouth Willard St.Summit RidgeCliff StreetEnd of StreetSummit StreetMain StreetOverlake ParkTower TerraceSouth Willard StEnd of Street			
Ludwig CourtHoover StreetEnd of StreetMaple StreetSouth Willard StreetSouth Prospect StreetMount View CourtCrescent RdEnd of StreetOverlake ParkCliff StreetEnd of StreetPerrotta PlaceHoover StreetAlfred StreetProspect ParkwayShelburne StSouth Prospect StreetRobinson ParkwaySouth Prospect StreetSouth Prospect StreetShelburne StEast Side OnlySouth Prospects StreetMain StreetEnd of Street by RiceSouth StreetProspects PkwyHolt StreetSouth Union StreetShelburne StMaple StreetSouth Willard StreetShelburne StMaple StreetSpruce StreetSouth Winooski AveSouth Willard St.Summit RidgeCliff StreetEnd of StreetSummit StreetMain StreetOverlake ParkTower TerraceSouth Willard StEnd of Street			
Maple StreetSouth Willard StreetSouth Prospect StreetMount View CourtCrescent RdEnd of StreetOverlake ParkCliff StreetEnd of StreetPerrotta PlaceHoover StreetAlfred StreetProspect ParkwayShelburne StSouth Prospect StreetRobinson ParkwaySouth Prospect StreetSouth Prospect StreetShelburne StEast Side OnlySouth Prospects StreetMain StreetEnd of Street by RiceSouth StreetProspects PkwyHolt StreetSouth Union StreetShelburne StMaple StreetSouth Willard StreetShelburne StMaple StreetSpruce StreetSouth Winooski AveSouth Willard St.Summit RidgeCliff StreetEnd of StreetSummit StreetMain StreetOverlake ParkTower TerraceSouth Willard StEnd of Street			
Mount View Court Overlake Park Cliff Street Perrotta Place Hoover Street Prospect Parkway Shelburne St South Prospect Street Main Street Frospects Pkwy Holt Street South Union Street Shelburne St South Willard Street Shelburne St South Willard Street South Winooski Ave South Willard St. Summit Ridge Cliff Street Main Street Overlake Park Tower Terrace South Willard St End of Street End of Street Overlake Park End of Street			
Overlake Park Perrotta Place Hoover Street Alfred Street Prospect Parkway Shelburne St South Prospect Street Robinson Parkway South Prospect Street Shelburne St South Prospect Street South Prospect Street Main Street End of Street by Rice South Street Prospects Pkwy Holt Street South Union Street South Willard Street Shelburne St South Willard Street South Winooski Ave South Willard St. Summit Ridge Cliff Street Summit Street South Willard St End of Street South Willard St End of Street South Willard St End of Street Summit Street South Willard St End of Street Summit Street South Willard St End of Street			
Perrotta Place Hoover Street Alfred Street Prospect Parkway Shelburne St South Prospect Street Robinson Parkway South Prospect Street South Prospect Street Shelburne St East Side Only South Prospects Street Main Street End of Street by Rice South Street Prospects Pkwy Holt Street South Union Street Shelburne St Maple Street South Willard Street Shelburne St Maple Street Spruce Street South Winooski Ave South Willard St. Summit Ridge Cliff Street End of Street Summit Street South Willard St End of Street Tower Terrace South Willard St End of Street			
Prospect ParkwayShelburne StSouth Prospect StreetRobinson ParkwaySouth Prospect StreetSouth Prospect StreetShelburne StEast Side OnlySouth Prospects StreetMain StreetEnd of Street by RiceSouth StreetProspects PkwyHolt StreetSouth Union StreetShelburne StMaple StreetSouth Willard StreetShelburne StMaple StreetSpruce StreetSouth Winooski AveSouth Willard St.Summit RidgeCliff StreetEnd of StreetSummit StreetMain StreetOverlake ParkTower TerraceSouth Willard StEnd of Street			
Robinson Parkway South Prospect Street Shelburne St South Prospects Street Main Street End of Street by Rice South Street Prospects Pkwy Holt Street South Union Street South Willard Street Shelburne St Maple Street Spruce Street South Winooski Ave South Willard Street Summit Ridge Cliff Street Main Street Overlake Park Tower Terrace South Prospect Street South Prospect Street End of Street South Willard Street End of Street Overlake Park End of Street			
Shelburne StEast Side OnlySouth Prospects StreetMain StreetEnd of Street by RiceSouth StreetProspects PkwyHolt StreetSouth Union StreetShelburne StMaple StreetSouth Willard StreetShelburne StMaple StreetSpruce StreetSouth Winooski AveSouth Willard St.Summit RidgeCliff StreetEnd of StreetSummit StreetMain StreetOverlake ParkTower TerraceSouth Willard StEnd of Street			
South Prospects Street Main Street End of Street by Rice South Street Prospects Pkwy Holt Street South Union Street Shelburne St Maple Street South Willard Street Shelburne St Maple Street Spruce Street South Winooski Ave South Willard St. Summit Ridge Cliff Street End of Street Summit Street Main Street Overlake Park Tower Terrace South Willard St End of Street			South Prospect Street
South StreetProspects PkwyHolt StreetSouth Union StreetShelburne StMaple StreetSouth Willard StreetShelburne StMaple StreetSpruce StreetSouth Winooski AveSouth Willard St.Summit RidgeCliff StreetEnd of StreetSummit StreetMain StreetOverlake ParkTower TerraceSouth Willard StEnd of Street			
South Union Street Shelburne St Maple Street South Willard Street Shelburne St Maple Street Spruce Street South Winooski Ave South Willard St. Summit Ridge Cliff Street End of Street Summit Street Main Street Overlake Park Tower Terrace South Willard St End of Street			
South Willard Street Spruce Street South Winooski Ave South Willard St. Summit Ridge Cliff Street Summit Street Main Street Overlake Park Tower Terrace South Willard St End of Street			
Spruce StreetSouth Winooski AveSouth Willard St.Summit RidgeCliff StreetEnd of StreetSummit StreetMain StreetOverlake ParkTower TerraceSouth Willard StEnd of Street			
Summit RidgeCliff StreetEnd of StreetSummit StreetMain StreetOverlake ParkTower TerraceSouth Willard StEnd of Street			
Summit Street Main Street Overlake Park Tower Terrace South Willard St End of Street	•		
Tower Terrace South Willard St End of Street			
Woodcrest Lane Crescent Rd End of Street			
Zone- D		Crescent Rd	End of Street

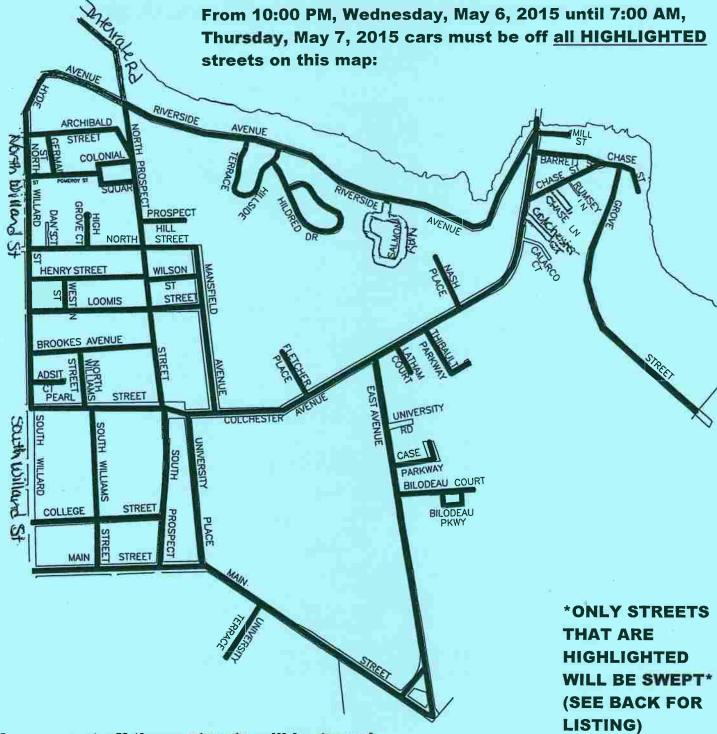
Zone- D

STREET SWEEPING ZONE E



CLEAN SWEEP

is coming to The University Area! Is that your neighborhood?



Any car not off these streets will be towed At owner's expense (\$125). Parking ban lights will be on.

Free parking will be available at the following city lots from 10:00 PM, May 6, 2015 till 8:00 AM, May 7, 2015: Cherry Street Garage (Macy's – 45 Cherry St), College Street Garage (Hilton), South Winooski Garage (Marketplace).

Your cooperation will make it possible for Public Works to do a great job in sweeping the streets of your neighborhood!

Any Questions? Please call 658-7669 or 863-9094 or visit our website at www.burlingtonvt.gov/dpw (See reverse side for a list of streets to be swept)

PLEASE MOVE ALL BASKETBALL HOOPS OFF THE SIDE OF THE ROAD FOR SWEEPING

Street	From	То
Adsit Ct.	North Willard Street	End of Street
Archibald Street	North Willard Street	North Prospect Street
Barrett Street	Colchester Ave	Chase Street
Bilodeau Court	East Ave	End of Street
Bilodeau Pkwy	Bilodeau Ct	Bilodeau Ct.
Brookes Ave	North Willard Street	North Prospect Street
Case Pkwy	East Ave	End of Street
Chase Street	Colchester Ave	Barrett Street
Colchester Ave	North/South Prospect Street	Winooski Bridge
College Street	South Willard Street	South Prospect Street
Colonial Sq	Pomeroy Street	North Prospect Street
East Ave	Main Street	Colchester Ave
Fletcher Place	Colchester Ave	End of Street
Germain Street	Pomeroy	Archibald Street
Grove Street	Chase Street	City Line
Henry Street	North Willard Street	North Prospect Street
Highgrove Court	North Street	End of Street
Hildred Drive	Hillside Terr	Hillside Terr
Hillside Terr	Riverside Ave	Riverside Ave
Intervale Rd	Riverside Ave	End of Street
Latham Court	Colchester Ave	End of Street
Loomis Street	North Willard Street	Mansfield Ave
Main Street	South Willard Street	Jug Handle
Mansfield Ave	Colchester Ave	North Street
Mill Street	Colchester Ave	Pump Station
Nash Place	Colchester Ave	End of Street
North Prospect St	Pearl Street	Riverside Ave
North Street	North Willard Street	Mansfield Ave
North Willard St	Pearl Street	Hyde Street
North Williams St	Pearl Street	Brookes Ave.
Pearl Street	South Willard Street	South Prospect Street
Pomeroy Street	North Willard Street	Colonial Sq
Prospect Hill	North Prospect Street	End of Street
Riverside Ave	North Prospect Street	Winooski Bridge
South Prospect St	Main Street	Pearl Street
South Williams St	Main Street	Pearl Street
Thibault Pkwy	Colchester Ave	End of Street
University Place	Main Street	Colchester Ave
University Terr	Main Street	End of Street
Weston Street	Loomis Street	Henry Street
Wilson Street	North Prospect Street	Mansfield Ave
Zone-E	•	

Zone-E



STREET SWEEPING ZONE C

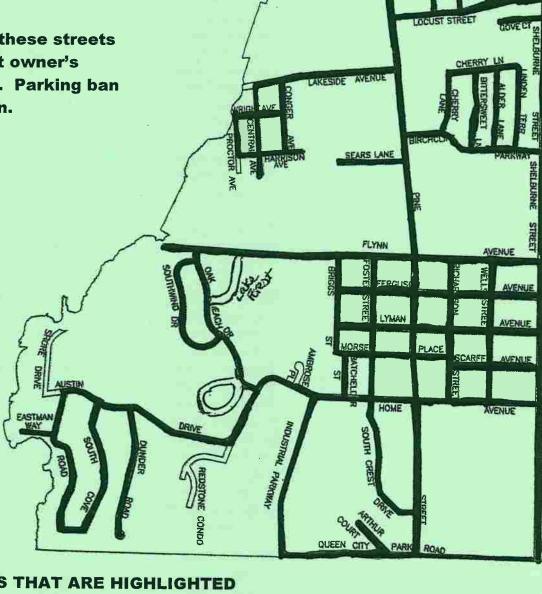
CLEAN SWEEP

is coming to The Southend!

Is that your neighborhood?

From 10:00 PM, Thursday, May 7, 2015 until 7:00 AM, Friday, May 8, 2015 cars must be off <u>all HIGHLIGHTED</u> streets on this map:

Any car not off these streets will be towed at owner's expense (\$125). Parking ban lights will be on.



ONLY STREETS THAT ARE HIGHLIGHTED WILL BE SWEPT (SEE BACK FOR LISTING)

Free parking will be available at the following city lots from 10:00 PM, May 7, 2015 till 8:00 AM, May 8, 2015 at the Cherry Street Garage (Macy's – 45 Cherry St), College Street Garage (Hilton), South Winooski Garage (Marketplace).

Your cooperation will make it possible for Public Works to do a great job in sweeping the streets of your neighborhood!

Any Questions? Please call 658-7669 or 863-9094 or visit our website at www.burlingtonvt.gov/dpw (See reverse side for a list of streets to be swept)

**PLEASE MOVE ALL BASKETBALL HOOPS OFF THE SIDE OF THE ROAD
FOR SWEEPING**

Alder Lane Arthur Court Queen City Park Road Arthur Court Queen City Park Road Industrial Pkwy South Cove Drive Batchedler Birchcliff Pkwy Batchedler Birchcliff Pkwy Bittersweet Lane Birchcliff Pkwy Bittersweet Lane Birgs Street Flynn Ave Caroline Street Catherine Street St Paul Street Catherine Street Catherine Street Charlotte Street Shelburne Street Charlotte Street Charlott	Street From To		
Arthur Court Austin Drive Industrial Pkwy South Cove Drive Barchelder Bircheliff Pkwy Shelburne Street Birtersweet Lane Bircheliff Pkwy Birtersweet Lane Birggs Street Flyna Ave Morse Place Caroline Street Locust Street Catherine Street Locust Street Locust Street Catherine Street Locust Street Locust Street Cherry Lane Bircheliff Pkwy Linden Terr Conger Ave Lakeside Ave Lakeside Ave Lane Bircheliff Pkwy Linden Terr Conger Ave Lakeside Ave Lakeside Ave Lane Bircheliff Pkwy Linden Terr Conger Ave Lakeside Ave Lakeside Ave Lane Bircheliff Pkwy Linden Terr Lane Bircheliff Pkwy Linden Terr Conger Ave Lakeside Ave Ladeside Ave Land of Street End of Street End of Street End of Street End of Street Birggs Street Birggs Street Flynn Ave Shelburne Street Oakledge Park Gate Bove Court Shelburne Street End of Street Bove Court Shelburne Street End of Street Home Ave Shelburne Street Industrial Pkwy Forctor Ave Howard Street Home Ave Shelburne Street Industrial Pkwy Home Ave Shelburne Street Industrial Pkwy Home Ave Catherine Street Industrial Pkwy Home Ave Lakeside Ave Fine Street Shelburne Street Fine Street Ledgemere Street Shelburne Road Pine Street Ledgemere Street Locust Street Shelburne Street Shelburne Street Ledgemere Street Locust Street Shelburne Street Shelburne Street Ledgemere Street Ledgemere Street Locust Street Shelburne Street Ledgemere Street Locust Street Shelburne Street Briggs Street Fine Street Ledgemere Street Ledgemere Street Locust Street Shelburne Street Ledgemere Street Ledgemere Street Locust Street Shelburne Street Shelburne Street Briggs Street Flynn Ave Home Ave Shelburne Street Shelburne Street Fine Street Locust Freet Shelburne Street Shelburne Street Shelburne Street Shelburne Street Shelburne Street Flynn Ave Home Ave Proctor Ave Shelburne Street Shelburne Street Shelburne Street Shelburne Stre			
Austin Drive Batchedler Birchcliff Pkwy Bitchedler Birchcliff Pkwy Shelburne Street Bittersweet Lane Birchcliff Pkwy Cherry Lane Birggs Street Flynn Ave Caroline Street Briggs Street Flynn Ave Caroline Street Caroline Street Brynn Ave Lakeside Ave Charlotte Street Ead of Street Eastman Way South Cove End of Street End of Street Shelburne Street Flynn Ave Shelburne Street Briggs Street Flynn Ave Shelburne Street Flynn Ave Home Ave Golden Place Gove Court Shelburne Street Harrison Ave Proctor Ave End of Street Hayward Street Home Ave Shelburne Street Industrial Pkwy Howard Street Howard Street Street Shelburne Street Industrial Pkwy Howard Street Flynn Ave New Shelburne Street Flynn Street Central Ave Lakeside Ave Pine Street Flynn Ave Pine Street Central Ave Ledgemere Street Margaret Street Flynn Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Fline Street			
Batcheller Birchcliff Pkwy Birchcliff Pkwy Shelburne Street Birchcliff Pkwy Shelburne Street Pine Street Bittersweet Lane Birchcliff Pkwy Shelburne Street Piynn Ave Briggs Street Caroline Street Caroline Street Catherine Street Locust Street Catherine Street Locust Street Catherine Street Locust Street Catherine Street Catherine Street Locust Street Central Ave Lakeside Ave Harrison Ave Charry Lane Birchcliff Pkwy Linden Terr Conger Ave Lakeside Ave Birchcliff Pkwy Linden Terr Conger Ave Lakeside Ave Dunder Road Austin Drive End of Street Eastman Way South Cove Ead of the Street Em Terr South Winooski Ave End of Street Ferguson Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Foster Street Flynn Ave Shelburne Street Flynn Ave Foster Street Gove Court Shelburne Street Home Ave Golden Place Howard Street Harrison Ave Proctor Ave Harrison Ave Proctor Ave Harrison Ave Fand of Street Home Ave Shelburne Street Fland of Street Howard Street Howard Street Howard Street Howard Street Flynn Ave Shelburne Street Fload of Street Howard Street Howard Street Fload of Street Fload of Street Howard Street Fload of Street Fload of Street Howard Street Fload of Street Fload of Street Fload of Street Fload of Street Howard Street Fload of Street Fload			TRACTIC CONTRACT
Birchcliff Pkwy Bittersweet Lane Birchcliff Pkwy Cherry Lane Birtersweet Lane Birchcliff Pkwy Cherry Lane Birdgs Street Flynn Ave Morse Place Caroline Street Catherine Street Catherine Street St Paul Street Locust Street Central Ave Lakeside Ave Charlotte Street Cherry Lane Birchcliff Pkwy Charlotte Street Cherry Lane Birchcliff Pkwy Charlotte Street Cherry Lane Birchcliff Pkwy Linden Terr Conger Ave Lakeside Ave Birchcliff Pkwy Linden Terr Conger Ave Lakeside Ave Dunder Road Austin Drive End of Street Estman Way South Cove End of the Street End of Street Estman Way South Cove End of the Street End of Street Flynn Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Home Ave Foster Street Flynn Ave Home Ave Golden Place Gove Court Shelburne Street Harrison Ave Howard Street Harrison Ave Howard Street Harrison Ave Howard Street Howard Street Howard Street Howard Street St Paul Street Industrial Pkwy Home Ave Lakeside Ave Lakeside Ave Ledgemere Street Linden Terr Birchcliff Pkwy Cherry Lane Locust Street Locust Street Locust Street Locust Street Locust Street Arrison Ave Shelburne Street End of Street Locust Street Arrison Ave Shelburne Road Pine Street Locust Street Shelburne Road Pine Street Briggs Street Marian Street Marian Street Shelburne Road Industrial Pkwy Cherry Lane Locust Street Locust Street Shelburne Street Richardson Street Shelburne Street Briggs Street Marian Street Shelburne Street Richardson Street Shelburne Street			
Bittersweet Lane Bircheliff Pkwy Bittersweet Lane Briggs Street Flynn Ave Caroline Street Catherine Street Catherine Street Catherine Street Catherine Street Catherine Street Catherine Street Charlotte Street Catherine Street Charlotte Street Lakeside Ave Shelburne Street Briggs Street Flynn Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Find of Street Flynn Ave Find of Street Howard Street Howard Street Howard Street Howard Street Howard Street Howard Street Find of Street Flynn Ave Shelburne Street Industrial Pkwy Home Ave Catherine Street Industrial Pkwy Home Ave Cherry Lane Fine Street Ledgemere Street Linden Terr Locust Street Shelburne Road Locust Street Locust Street Locust Street Locust Street Shelburne Road Locust Street Marparet Street Locust Street Locust Street Marparet Street Locust Street Marparet Street Locust Street Marparet Street Locust Street Marparet Street Ledgemere Street Marparet Street Ledgemere Street Marparet Street Shelburne Road Pine Street Marparet Street Marparet Street Marparet Street Shelburne Road Pine Street Marparet Street Shelburne Street Marparet Street Marparet Street Marparet Street Shelburne Street Marparet Street Marpar			
Briggs Street Caroline Street Caroline Street Caroline Street Street St Paul Street Locust Street Catherine Street Locust Street Catherine Street Catherine Street Catherine Street Catherine Street Catherine Street Catherine Street End of Street End of Street End of Street End of Street Flynn Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Foster Street Flynn Ave Shelburne Street Flynn Ave Foster Street Flynn Ave			
Caroline Street Catherine Street Catherine Street St Paul Street St Paul Street Cherry Lane Charlotte Street Cherry Lane Cherr			
Catherine Street Central Ave Catherine Street Central Ave Lakeside Ave Harrison Ave Charlotte Street Cherry Lane Bircheliff Pkwy Linden Terr Conger Ave Lakeside Ave Bircheliff Pkwy Linden Terr Conger Ave Lakeside Ave Harrison Ave Eastman Way South Cove Eastman Way South Cove Emd of the Street Emd of Street Flynn Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Foster Street Gove Court Shelburne Street Harrison Ave Proctor Ave Home Ave Shelburne Street Harrison Ave Proctor Ave Harrison Ave Home Ave Shelburne Street Home Ave Shelburne Street Home Ave Shelburne Street Home Ave Shelburne Street Industrial Pkwy Howard Street Home Ave Shelburne Street Industrial Pkwy Lakeside Ave Pine Street Lakeside Ave Pine Street Ledgemere Street Marple Ave Shelburne Road Pine Street Locust Street Locust Street Locust Street Shelburne Road Pine Street Locust Street Marple Ave Shelburne Street Marple Ave Marple Ave Shelburne Street Marple Ave Marple Ave Marple Ave Shelburne Street Marple Ave Marple A			
Central Ave		TOTAL COLUMN TO THE COLUMN TO	
Charlotte Street Cherry Lane Conger Ave Lakeside Ave Lakeside Ave Cherry Lane Eastman Way Couth Cove End of Street Eastman Way South Cove End of Street Eastman Way South Winooski Ave End of Street End of Street Ererguson Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Foster Street Gove Court Harrison Ave Howard Street Harrison Ave Howard Street Home Ave Shelburne Street Industrial Pkwy Howard Street St Paul Street Industrial Pkwy Ledgemere Street Marple Ave Ledgemere Street Marple Ave Locust Street Shelburne Road Locust Street Locust Terr Lore Shelburne Street Are Shelburne Street Locust Terr Catherine Street Locust Terr Catherine Street Marple Ave Marple Ave Shelburne Street Locust Street Locust Terr Catherine Street Locust Street Locust Terr Catherine Street Marple Ave Shelburne Street Locust Terr Catherine Street Locust Terr Catherine Street Locust Terr Catherine Street Marple Ave Shelburne Road Pine Street Locust Street Locust Terr Catherine Street Locust Terr Catherine Street Marple Ave Shelburne Street Marple Ave Shelburne Road Pine Street Locust Street Locust Terr Catherine Street Locust Terr Catherine Street Briggs Street Marple Ave Shelburne Street Marple Ave Shelburne Street Locust Terr Catherine Street Locust Terr Catherine Street Locust Terr Catherine Street Briggs Street Marple Ave Shelburne Road Pine Street Pine Street Marple Ave Shelburne Street Richardson Street Briggs Street Marple Ave Shelburne Street Richardson Street Shelburne Street Richardson Street Shelburne Street Richardson Street Pine Street Pine Street Pine Street Shelburne Road Industrial Pkwy Richardson Street Shelburne Road Shelburne Road Industrial Pkwy Richardson Street Shelburne Street Shelburne Street Shelburne Street Shelburne Street Pine Street Shelburne Street Shelbu	TATE OF THE PARTY		
Cherry Lane Conger Ave Lakeside Ave Dunder Road Eastman Way South Cove Eastman Way South Winooski Ave EIm Terr South Winooski Ave EIm Of Street Briggs Street Flynn Ave Shelburne Street Flynn Ave Foster Street Foster Street Flynn Ave Foster Street Flynn Ave Foster Street Flynn Ave Foster Street Foster			
Conger Ave Dunder Road Austin Drive End of Street Eastman Way South Cove End of Street Elm Terr South Winooski Ave End of Street Ferguson Ave Shelburne Street Flynn Ave Golden Place Howard Street Harrison Ave Home Ave Catherine Street Home Ave Home Street Home Ave Home Ave Home Street Home Ave Home Ave Home Ave Home Street Home Street Home Ave Ledgemere Street Linden Terr Locust Street Linden Terr Locust Street Locust Terr Catherine Street Locust Terr Catherine Street Locust Terr Catherine Street Horse Place Margaret Street Horse Place Flynn Ave Home Ave Horse Home Harrison Ave Horse Home Harrison Ave Horse Home Harrison Ave Horse Home Harrison Ave Horse Place Flynn Ave Horse Horse Horse Flace Horse Place Flynn Ave Horse Home Harrison Ave Horse Horse Flace Flynn Ave Horse Home Harrison Ave Home Ave Shelburne Street Flynn Ave Home Ave Shelburne Flynn Ave Home Ave Scarff Ave Shelburne Road Industrial Pkwy Home Ave Scarff Ave Shelburne Street Flynn Ave Home Ave Shelburne Street Flynn Ave Home Ave Fload Harrison Ave Home Ave Shelburne Street Flynn Ave Home Ave Fload Harrison Ave Home Ave Shelburne Street Flynn Ave Home Ave Fload Harrison Ave Home Ave Flynn Ave	3-3-10-00-00-00-00-00-00-00-00-00-00-00-00-		
Dunder Road Eastman Way South Cove Emd of the Street Briggs Street Ferguson Ave Shelburne Street Flynn Ave Golden Place Gove Court Shelburne Street Harrison Ave Home Ave End of Street End of Street End of Street End of Street Emd of Street Industrial Pkwy Home Ave Shelburne Street Industrial Pkwy Home Ave Queen City Park Road Pine Street Ledgemere Street Emd of Stre			
Eastman Way South Cove Elm Terr South Winooski Ave Elm of the Street Elm Terr South Winooski Ave Elm of Street Ferguson Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Foster Street Golden Place Golden Place Gove Court Harrison Ave Home Ave Home Ave Forctor Ave Home Ave Home Ave Forctor Ave Home Ave Home Ave Shelburne Street Harrison Ave Howard Street Home Ave Shelburne Street Home Ave Shelburne Street Home Ave Forctor Ave Home Ave Catherine Street Industrial Pkwy Howard Street Industrial Pkwy Home Ave Industrial Pkwy Home Ave Ledgemere Street Industrial Pkwy Home Ave Ledgemere Street Margaret Street Forctor Ave Margaret Street Ledgemere Street Locust Street Locust Terr Locust Street Locust Street Shelburne Road Locust Terr Locust Street Ledgemere Street Marjaret Street Mar			
Elm Terr South Winooski Ave End of Street Ferguson Ave Shelburne Street Briggs Street Flynn Ave Shelburne Street Oakledge Park Gate Flynn Ave Home Ave Golden Place Howard Street End of Street Gove Court Shelburne Street End of Street Harrison Ave Proctor Ave End of Street Hayward Street Marble Ave Catherine Street Home Ave Shelburne Street Industrial Pkwy Howard Street St Paul Street Industrial Pkwy Howard Street Margaret Street Linden Terr Birchcliff Pkwy Locust Street Shelburne Street Locust Terr Catherine Street Margaret Street Marga			
Ferguson Ave Shelburne Street Oakledge Park Gate Flynn Ave Foster Street Flynn Ave Home Ave Golden Place Howard Street End of Street Gove Court Shelburne Street End of Street Harrison Ave Proctor Ave End of Street Harrison Ave Proctor Ave End of Street Harrison Ave Shelburne Street Industrial Pkwy Howard Street St Paul Street Pine Street Industrial Pkwy Home Ave Queen City Park Road Lakeside Ave Pine Street End of Street Linden Terr Birchcliff Pkwy Cherry Lane Locust Street Shelburne Road Pine Street Locust Terr Catherine Street Briggs Street Marparet Street Briggs Street Marparet Street Ledgemere Street Locust Street Marparet Street Briggs Street Marparet Street Briggs Street Marparet Street Caroline Street Marparet Street Briggs Street Marian Street Shelburne Street Briggs Street Marian Street Shelburne Street Briggs Street Morse Place Richardson Street Briggs Street Morse Place Richardson Street Briggs Street Morse Place Richardson Street Briggs Street Marian Street Shelburne Street Briggs Street Morse Place Richardson Street Briggs Street Morse Place Street Richardson Street Briggs Street Morse Place St Paul Street Pine Street Morse Place Richardson Street Briggs Street Morse Place St Paul Street Pine Street Morse Place Richardson Street Briggs Street Morse Place Richardson Street Briggs Street Morse Place St Paul Street Pine Street Street Kilburn Queen City Park Road Proctor Ave Wright Ave Harrison Ave Harrison Ave Richardson Street Flynn Ave Harrison Ave Richardson Street Shelburne Street Shelburne Street Shelburne Street Shelburne			
Flynn Ave Shelburne Street Flynn Ave Home Ave Golden Place Howard Street End of Street End of Street End of Street End of Street Harrison Ave Proctor Ave End of Street Harrison Ave Shelburne Street Industrial Pkwy Howard Street St Paul Street Pine Street Industrial Pkwy Howard Street Margaret Street Margaret Street End of Street Industrial Pkwy Home Ave Queen City Park Road Lakeside Ave Pine Street End of Street End of Street Industrial Pkwy Home Ave Queen City Park Road Lakeside Ave Pine Street End of Street End of Street Linden Terr Birchcliff Pkwy Cherry Lane Locust Street Shelburne Road Pine Street Locust Street Shelburne Street Locust Street Locust Street Shelburne Street Briggs Street Marble Ave St Paul Street Pine Street Caroline Street Margaret Street Ledgemere Street Ledgemere Street Briggs Street Marble Ave St Paul Street Pine Street Briggs Street Morse Place Richardson Street Briggs Street Briggs Street Morse Place Richardson Street Briggs Street Pine Street Briggs Street Morse Place Richardson Street Briggs Street Pine Street Briggs Street Shelburne Street Shelburne Street Shelburne Street Pine Street Shelburne Street Shelburne Street Richardson Street Shelburne Street	Elm Terr		
Foster Street Golden Place Golden Place Howard Street Harrison Ave Home Ave Pine Street Industrial Pkwy Home Ave Lakeside Ave Pine Street Lakeside Ave Pine Street Lakeside Ave Pine Street Linden Terr Birchcliff Pkwy Cherry Lane Locust Street Briggs Street Marble Ave St Paul Street Maran Street Morse Place Richardson Street Richardson Street Briggs Street Morse Place Richardson Street Flynn Ave Note Home Ave Richardson Street Pine Street Flynn Ave Harrison Ave Richardson Street Shelburne Road Richardson Street Flynn Ave Home Ave Scarff Ave Shelburne Street Richardson Street Shelburne Street Street Shelburne Street Street Richardson Street Shelburne Street Street Shelburne Street Street Shelburne Street Richardson Street Shelburne Street Street Shelburne Street Street Shelburne Street Richardson Street Shelburne Str			
Golden Place Gove Court Harrison Ave Hayward Street Hayward Street Hayward Street Hayward Street Hayward Street Home Ave Howard Street Home Ave Howard Street St Paul Street Industrial Pkwy Howard Street Industrial Pkwy Howard Street Industrial Pkwy Howard Street Industrial Pkwy Home Ave Ledgemere Street Ledgemere Street Linden Terr Birchcliff Pkwy Locust Street Locust Street Locust Terr Catherine Street Margaret Street Marparet Marp	The first of the second second		
Gove Court Harrison Ave Harrison Ave Harrison Ave Haward Street Home Ave Shelburne Street Home Ave Shelburne Street Home Ave Shelburne Street Industrial Pkwy Home Ave Lakeside Ave Ledgemere Street Locust Street Locust Street Locust Street Locust Street Marple Ave Marple Ave Shelburne Street Ledgemere Street Locust Street Locust Street Locust Street Margaret Street Ledgemere Street Ledgemere Street Locust Street Rarjan Ave Shelburne Street Shelburne Street Marsin Street Morse Place Richardson Street Morse Place Richardson Street Flynn Ave Industrial Pkwy Austin Drive Neight Ave Wright Ave Harrison Ave Shelburne Road Industrial Pkwy Home Ave Scarff Ave Shelburne Street Richardson Street Shelburne Street Richardson Street Shelburne Street Shelburne Street Shelburne Street Shelburne Street Richardson Street Shelburne Street Shelburne Street Shelburne Street Shelburne Street Richardson Street Shelburne Street Shelburne Street Richardson Street Shelburne Street Shelburne Street Richardson Street Shelburne Street Richardson Street Shelburne Street Shelburne Street Richardson Street Shelburne Street Shelburne Street Richardson Street Shelburne Street Shelburne Street Richardson Street Richardson Street Richardson Street Richardson Street Richardso	Foster Street		
Harrison Ave Proctor Ave Catherine Street Hayward Street Marble Ave Industrial Pkwy Howard Street St Paul Street Pine Street Industrial Pkwy Howard Street Pine Street Pine Street Industrial Pkwy Lakeside Ave Pine Street Central Ave Ledgemere Street Margaret Street End of Street Linden Terr Birchcliff Pkwy Cherry Lane Locust Street Shelburne Road Pine Street Loust Terr Catherine Street Briggs Street Lyman Ave Shelburne Street Briggs Street Marble Ave St Paul Street Pine Street Margaret Street Ledgemere Street Caroline Street Marian Street Shelburne Street Briggs Street Morse Place Richardson Street Briggs Street Morse Place Richardson Street Briggs Street Morse Place Richardson Street Briggs Street Pine Street Briggs Street Morse Place Richardson Street Morse Place Richardson Street Morse Place Richardson Street Morse Place Richardson Street Morse Place Richardson Richardson Richardson Richardson Richardson Richardson Richardson Richardson Richardson Richards	Golden Place		
Hayward Street Home Ave Shelburne Street Home Ave Shelburne Street Home Ave Shelburne Street Industrial Pkwy Howard Street St Paul Street Pine Street Industrial Pkwy Lakeside Ave Ledgemere Street Ledgemere Street Locust Street Locust Street Shelburne Road Locust Street Locust Street Lyman Ave Shelburne Street Marjaret Street Marjaret Street Lyman Ave Shelburne Street Marjaret Street Marjaret Street Marjaret Street Ledgemere Street Marjaret Street Morse Place Oak Beach Dr (Not including the loop) Pine Place Pine Street Nilburn Proctor Ave Queue City Park Road Richardson Street Shelburne Road Richardson Street Shelburne Road Richardson Street Shelburne Road Richardson Street Flynn Ave Shelburne Road Richardson Street Pine Street P			
Home Ave Shelburne Street Pine Street Industrial Pkwy Home Ave Queen City Park Road Lakeside Ave Pine Street Central Ave Ledgemere Street Margaret Street End of Street Linden Terr Birchcliff Pkwy Cherry Lane Locust Street Shelburne Road Pine Street Lyman Ave Shelburne Street Briggs Street Marglaret Street Ledgemere Street Pine Street Margaret Street Ledgemere Street Caroline Street Margaret Street Briggs Street Morse Place Richardson Street Briggs Street Morse Place St Paul Street Briggs Street Milburn Queen City Park Road Proctor Ave Wright Ave Harrison Ave Queue City Park Road Shelburne Road Industrial Pkwy Richardson Street Richardson Street Sears Lane Pine Street Richardson Street Shelburne Street Richardson Street Shelburne Street Pine Street Road Shelburne Road Richardson Street Road Shelburne Road Richardson Street Sears Lane Pine Street Richardson Street Shelburne Street Richardson Street South Cove Road Austin Drive Austin Drive South Crest Drive Oak Beach Drive Oak Beach Drive Oak Beach Drive South Winooski Ave Spruce St End of Street St. Paul Street Flynn Ave Home Ave Flynn Ave Home Ave Flynn Ave Home Ave Flynn Ave Home Ave	Harrison Ave		
Howard Street Industrial Pkwy Home Ave Pine Street Industrial Pkwy Lakeside Ave Pine Street Ledgemere Street Linden Terr Birchcliff Pkwy Locust Street Locust Street Locust Street Lyman Ave Margaret Street Shelburne Road Pine Street Lyman Ave Shelburne Street Margaret Street Margaret Street Lyman Ave Shelburne Street Marjan Street Marjan Street Morse Place Oak Beach Dr (Not including the loop) Pine Place Pine Street Kilburn Road Proctor Ave Queue City Park Road Richardson Street Shelburne Road Pine Street Pine Street Marjan Street Mine Marjan Street Mine Marjan Street Morse Place Oak Beach Dr (Not including the loop) Pine Place Pine Street Flynn Ave Queen City Park Road Proctor Ave Queue City Park Road Shelburne Road Richardson Street Shelburne Street	Hayward Street		
Industrial Pkwy Lakeside Ave Ledgemere Street Linden Terr Birchcliff Pkwy Cherry Lane Locust Street Locust Street Locust Street Lyman Ave Margaret Street Margaret Street Margaret Street Locust Street Locust Terr Lyman Ave Margaret Street Margaret Margaret Margaret Margaret Margaret Mar	Home Ave		
Lakeside Ave Pine Street Central Ave Ledgemere Street Birchcliff Pkwy Cherry Lane Locust Street Shelburne Road Pine Street Locust Street Catherine Street Locust Street Lyman Ave Shelburne Street Pine Street Margaret Street Pine Street Margaret Street Caroline Street Margaret Street Shelburne Street Pine Street Margaret Street Shelburne Street Caroline Street Margaret Street Shelburne Street Briggs Street Morse Place Richardson Street Briggs Street Morse Place Richardson Street Briggs Street Oak Beach Dr (Not Flynn Ave Austin Drive including the loop) Pine Place St Paul Street Pine Street Pine Street Kilburn Queen City Park Road Proctor Ave Wright Ave Harrison Ave Queue City Park Road Shelburne Road Industrial Pkwy Richardson Street Flynn Ave Home Ave Scarff Ave Shelburne Street Richardson Street Sears Lane Pine Street Richardson Street Shelburne St St. Paul Street Queen City Park Road South Cove Road Austin Drive Austin Drive South Crest Drive Home Ave Pine Street South Winooski Ave Adams St Spruce Ct Spruce St End of Street Shelburne Street Shelburne Street Shelburne Street St. Paul St Shelburne Street Shelburne Street Shelburne Street Shelburne St St. Paul St Shelburne St St. Paul St Shelburne St St. Paul St Shelburne St	Howard Street		
Ledgemere Street Linden Terr Birchcliff Pkwy Cherry Lane Locust Street Locust Street Locust Terr Catherine Street Lyman Ave Shelburne Street Margaret Street Marble Ave Margaret Street Marian Street Marian Street Morse Place Pine Street Pine Street Street Nibburne Street Pine Street Mibburne Street Pine Street Mibburne Street Pine Ave Scarff Ave Shelburne Street Pine Street Pine Street Pine Street Pine Street Scars Lane Pine Street Pine Street Pine Street Pine Street Shelburne St St Paul Street Pine Street	Industrial Pkwy		
Linden Terr Locust Street Shelburne Road Locust Street Locust Terr Catherine Street Lyman Ave Shelburne Street Marble Ave Margaret Street Marian Street Morse Place Oak Beach Dr (Not including the loop) Pine Place Pine Street Milburne Pine Place Street Kilburn Queue City Park Road Richardson Street Shelburne Street Kilburne Road Proctor Ave Steptne Ave Shelburne Street Kilburne Road Richardson Street Shelburne Street Morse Place Pine Street Morse Place Steptne Street Morse Place Note Note Industrial Place Note Industri	Lakeside Ave		
Locust Street Locust Terr Catherine Street Lyman Ave Shelburne Street Lyman Ave Shelburne Street St Paul Street Marble Ave Margaret Street Marian Street Morse Place Oak Beach Dr (Not including the loop) Pine Place Pine Street Street Wright Ave Wright Ave Wright Ave Scarff Ave Scarff Ave Scars Lane Shelburne Street Shelburne Street Wine Street Flynn Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Shelburne Street Flynn Ave Shelburne Road Flower Austin Drive Morse Place Flynn Ave Fl			
Locust Terr Lyman Ave Shelburne Street Lyman Ave St Paul Street Marple Ave Marple Ave Margaret Street Marian Street Morse Place Oak Beach Dr (Not including the loop) Pine Place Pine Street Might Ave St Paul Street Pine Street Milburn Proctor Ave Queue City Park Road Richardson Street Shelburne Street Flynn Ave Scarff Ave Sears Lane Shelburne Street Shelburne Street Flynn Ave South Crest Drive South Winooski Ave Shelburne St St Paul Street Flynn Ave Shelburne St Shelbu			
Lyman Ave Shelburne Street Pine Street Marble Ave St Paul Street Pine Street Margaret Street Ledgemere Street Caroline Street Marian Street Shelburne Street Ledgemere Street Morse Place Richardson Street Briggs Street Oak Beach Dr (Not including the loop) Pine Place St Paul Street Pine Street Pine Street Kilburn Queen City Park Road Proctor Ave Wright Ave Harrison Ave Queue City Park Road Shelburne Road Industrial Pkwy Richardson Street Flynn Ave Home Ave Scarff Ave Shelburne Street Richardson Street Sears Lane Pine Street Pine Street Shelburne St St. Paul Street Queen City Park Road South Cove Road Austin Drive Austin Drive South Crest Drive Home Ave Pine Street Southwind Drive Oak Beach Drive South Winooski Ave Adams St St Paul St Spruce Ct Spruce St End of Street Shelburne Street Shelburne Street Shelburne St St. Paul St Spruce Ct Spruce St End of Street Shelburne Street Shelburne Street Shelburne St Shelburne St St. Paul St Spruce Ct Spruce St End of Street Shelburne Street Shelburne Street Shelburne Street Shelburne Street Shelburne St	Locust Street	THE RESERVE OF THE PARTY OF THE	
Marble Ave St Paul Street Pine Street Margaret Street Ledgemere Street Caroline Street Marian Street Shelburne Street Ledgemere Street Morse Place Richardson Street Briggs Street Oak Beach Dr (Not Flynn Ave Austin Drive including the loop) Pine Place St Paul Street Pine Street Pine Street Kilburn Queen City Park Road Proctor Ave Wright Ave Harrison Ave Queue City Park Road Shelburne Road Industrial Pkwy Richardson Street Flynn Ave Home Ave Scarff Ave Shelburne Street Richardson Street Sears Lane Pine Street End of Street Shelburne St St. Paul Street Queen City Park Road South Cove Road Austin Drive Austin Drive South Crest Drive Home Ave Pine Street Southwind Drive Oak Beach Drive Oak Beach Drive South Winooski Ave Adams St St Paul St Spruce Ct Spruce St End of Street Skelburne Street Flynn Ave Home Ave Adams St St Paul St Spruce Ct Spruce St End of Street Skelburne Street Flynn Ave Home Ave Fline Street Skelburne St St Paul St Spruce Ct Spruce St End of Street Skelburne Street	Locust Terr		
Margaret Street Marian Street Marian Street Morse Place Richardson Street Richardson Street Pine Street Pine Place Proctor Ave Queue City Park Road Richardson Street Sears Lane Sears Lane Shelburne Street	Lyman Ave		
Marian Street Marian Street Morse Place Richardson Street Pine Street Pine Place Pine Street Rilburn Proctor Ave Queue City Park Road Richardson Street Shelburne Road Richardson Street Scarff Ave Scarff Ave Shelburne Street South Crest Drive South Crest Drive South Winooski Ave Adams St St Paul St Spruce Ct Spruce St End of Street Shelburne Street	Marble Ave		
Morse Place Oak Beach Dr (Not including the loop) Pine Place Pine Street Pine Street Nilburn Proctor Ave Queue City Park Road Richardson Street Flynn Ave Wright Ave Wright Ave Queue City Park Road Richardson Street Flynn Ave Shelburne Road Richardson Street Flynn Ave Shelburne Street Sears Lane Pine Street Shelburne St St. Paul Street Shelburne St South Cove Road Austin Drive South Crest Drive South Winooski Ave Shelburne St St. Paul Street Shelburne St St. Paul Street South Winooski Ave Adams St St. Paul Street Shelburne Street Shelburne St St. Paul St Shelburne Street			
Oak Beach Dr (Not including the loop) Pine Place Pine Street Pine Street Pine Street Rilburn Richardson Street Sears Lane Shelburne St South Cove Road South Crest Drive South Winooski Ave South Winooski Ave St Paul Street Flynn Ave Richardson Street South Crest Drive South Winooski Ave South Street St. Paul Street St. Paul Street St. Paul Street St. Paul Street South Crest Drive South Winooski Ave South Street St. Paul Street St. Paul Street St. Paul Street South Street South Street South Winooski Ave South Street St. Paul Street St. Paul Street Shelburne Street Shelburne St St. Paul St Shelburne Street	A CARLO CONTRACTOR OF THE CONT		
including the loop) Pine Place Pine Street Pine Street Pine Street Pine Street Rilburn Proctor Ave Queue City Park Road Proctor Ave Queue City Park Road Richardson Street Scarff Ave Scarff Ave Shelburne Street Sears Lane Shelburne St St. Paul Street Shelburne St South Cove Road South Crest Drive South Winooski Ave Spruce Ct St. Paul Street Kilburn St Pine Street Pine Street Shelburne St St. Paul Street South Winooski Ave Spruce St Spruce St St. Paul Street Shelburne St St. Paul Street Shelburne St St. Paul Street Shelburne St St. Paul St St. Paul St Spruce St Shelburne		The state of the s	
Pine Place Pine Street Kilburn Queen City Park Road Proctor Ave Queue City Park Road Shelburne Road Richardson Street Scarff Ave Scarff Ave Shelburne Street Shelburne St Shelburne St Shelburne St St. Paul Street Shelburne St South Cove Road South Crest Drive South Winooski Ave Spruce Ct St. Paul Street St. Paul Street Shelburne St St. Paul Street South Winooski Ave Spruce St Spruce St St. Paul Street Shelburne St St. Paul St Street Shelburne St St. Paul St St. Paul St Shelburne St St. Paul St Shelburne St S		Flynn Ave	Austin Drive
Pine Street Pine Street Rilburn Wright Ave Wright Ave Queue City Park Road Richardson Street Scarff Ave Shelburne Street Sears Lane Shelburne St		0.7.10	P! C4
Proctor Ave Queue City Park Road Richardson Street Scarff Ave Scarff Ave Sears Lane Shelburne Street Shelburne St Shelburn			
Queue City Park RoadShelburne RoadIndustrial PkwyRichardson StreetFlynn AveHome AveScarff AveShelburne StreetRichardson StreetSears LanePine StreetEnd of StreetShelburne StSt. Paul StreetQueen City Park RoadSouth Cove RoadAustin DriveAustin DriveSouth Crest DriveHome AvePine StreetSouthwind DriveOak Beach DriveOak Beach DriveSouth Winooski AveAdams StSt Paul StSpruce CtSpruce StEnd of StreetSt. Paul StreetKilburnShelburne StreetWells StreetFlynn AveHome Ave			
Richardson Street Scarff Ave Shelburne Street Sears Lane Shelburne St Shelburne St Shelburne St St. Paul Street Shelburne St South Cove Road South Crest Drive South Crest Drive South Winooski Ave Spruce Ct Spruce St St. Paul Street Spruce St Spruce St Shelburne St Shelburne St Shelburne St Shelburne St Shelburne St Shelburne Street Shelburne St Shelburne Street			
Scarff Ave Shelburne Street Sears Lane Shelburne St Shelb			
Sears Lane Shelburne St St. Paul Street Shelburne St South Cove Road South Crest Drive South Crest Drive South Winooski Ave South Winooski Ave Spruce Ct St. Paul Street			
Shelburne St St. Paul Street Queen City Park Road South Cove Road Austin Drive Home Ave Pine Street Oak Beach Drive Oak Beach Drive South Winooski Ave Adams St Spruce Ct Spruce St End of Street St. Paul Street Wells Street Flynn Ave St. Paul Street Gueen City Park Road Austin Drive Austin Drive Oak Beach Drive Fine Street Oak Beach Drive Oak Beach Drive Oak Beach Drive Oak Beach Drive St Paul St Flynue St Flynue St Flynue Street Flynue Ave			
South Cove Road South Crest Drive Home Ave South Winooski Ave Spruce Ct St. Paul Street Kilburn Shelburne Street Wells Street Austin Drive Austin Drive Austin Drive Austin Drive Pine Street Oak Beach Drive Oak Beach Drive St. Paul St End of Street Kilburn Shelburne Street Home Ave			
South Crest Drive South Crest Drive Southwind Drive South Winooski Ave Spruce Ct St. Paul Street Kilburn Shelburne Street Wells Street Home Ave Pine Street Oak Beach Drive Oak Beach Drive St. Paul St End of Street Kilburn Shelburne Street Home Ave			
South Crest Dive South Wind Drive South Winooski Ave Spruce Ct Spruce St Spruce St St Paul St End of Street St. Paul Street Kilburn Wells Street Flynn Ave Home Ave	South Cove Road		
South Winooski Ave Adams St St Paul St Spruce Ct Spruce St End of Street St. Paul Street Kilburn Shelburne Street Wells Street Flynn Ave Home Ave	South Crest Drive		
Spruce Ct Spruce St End of Street St. Paul Street Kilburn Shelburne Street Wells Street Flynn Ave Home Ave	Southwind Drive		
St. Paul Street Kilburn Shelburne Street Wells Street Flynn Ave Home Ave	South Winooski Ave		
Wells Street Flynn Ave Home Ave	Spruce Ct		
Wens Street	St. Paul Street		
Weight Ave End of Street	Wells Street		
Zone C	Wright Ave	Conger Ave	End of Street

Zone C